



**COUNTY GOVERNMENT OF KERICHO**  
**COUNTY PUBLIC SERVICE BOARD**

**INTERNAL ADVERTISEMENT**

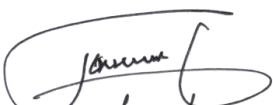
Kericho County Public Service Board wishes to make an internal advertisement for the following positions in the Department of Health Services, pursuant to Article 176 of the Constitution of Kenya and County Government's Act No.17 of 2012.


**1. KCPSB/2025/38: SENIOR DENTAL TECHNOLOGIST, JOB GROUP L,  
(2 POSTS)**

**(a) Duties and Responsibilities**

Duties and responsibilities at this level will entail: -

- i. designing and fabricating bleaching trays, mouth guards, active removable orthodontic appliances with finger springs, z-springs and buccal canine retractors;
- ii. planning, designing and fabricating immediate dentures, relining, rebasing and duplicating removable acrylic dentures;
- iii. fabricating metallo-ceramic crowns and bridges;
- iv. making surgical plates;
- v. casting and processing metallic complete and partial dentures;
- vi. implementing dental laboratory standard operating procedures;
- vii. updating and maintaining dental laboratory inventories and stores;
- viii. carrying out oral/dental health promotions;
- ix. analysing dental reports; and
- x. developing, mentoring and supervising attachés, students and interns.

  
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## **(b) Requirements for Appointment**

For appointment to this grade, an officer must have:

- i. served in the grade of Dental Technologist I for a minimum period of three (3) years;
- ii. Diploma in Dental Technology or its equivalent qualification from a recognized institution;
- iii. Certificate of registration from Kenya Dental Technologists Association;
- iv. Certificate in computer applications from a recognized institution; and
- v. shown merit and ability as reflected in work performance and results.

## **2. KCPSB/2025/39: CHIEF COMMUNITY ORAL HEALTH OFFICER, JOB GROUP 'N' (2 POSTS)**

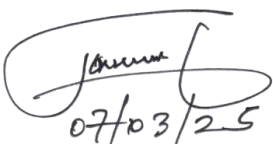
### **a) Duties and Responsibilities**

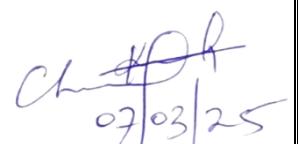
- i. The Chief Community Oral Health Officer will head the oral Health Division and will be responsible to the director of Medical Services for the efficient operation and management of community Oral Health services in the Country.
- ii. The officer will be expected to initiate, develop and implement appropriate policies and methods that would result in improved community oral health standards.
- iii. The officer will also represent the division in inter-divisional meetings at the ministerial level and in other relevant fora.

### **b) Requirements for appointment**

For appointment to this grade, an officer must have; -

- (i) Served as Deputy Chief Community Oral Health Officer for a minimum period of three years;
- (ii) Considerable working knowledge and experience in the management and provision of community oral health services; and
- (iii) Demonstrated outstanding professional competence and administrative ability in overall community oral health services.

  
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### 3. KCPSB/2025/40: SENIOR COMMUNITY ORAL HEALTH OFFICER, JOB GROUP 'L' (1POST)

#### a) Duties and Responsibilities

- i. Managing community health services in hospital.
- ii. Co-ordinating the provision of oral Health Services Supplies;
- iii. Allocating of duties and deployment of staff within county, sub-county hospitals and health centers.

#### b) Requirements for appointment

For appointment to this grade an Officer must have;

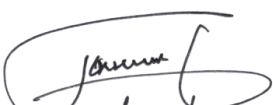
- i. Served in the grade of Community Oral Health Officer 1 for a minimum period of three (3) years;
- ii. Shown merit and ability as reflected in work performance and results.
- iii. Considerable working knowledge and experience in the provision and management of Community Oral Health Services.


## PHARMACY SERVICES

### 4. KCPSB/2025/41: SENIOR PRINCIPAL PHARMACEUTICAL TECHNOLOGIST, JOB GROUP, 'P' (1POSTS)

#### (a) Duties and Responsibilities

- i. Participating in formulation and review of pharmaceutical policies, standards, guidelines, projects and programmes;
- ii. Ensuring manufactured products conform to the pharmacopeia specifications for quality assurance;
- iii. Conveying decisions of drug/medicine and therapeutic committees and ensuring their implementation;
- iv. Ensuring implementation of training programmes for Continuous Professional Development (CPD) for staff and other stakeholders;
- v. Maintaining up-to date records/information pertaining to drug/medicine transactions;
- vi. Coordinating preparation and submission of drug consumption reports;

  
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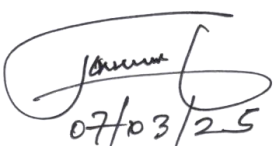
  
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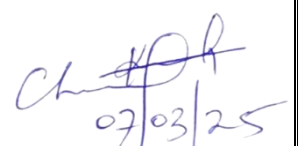
- vii. Advising on procurement specification for drugs/medicines;
- viii. Ensuring implementation of performance contracts for Pharmaceutical Technologist;
- ix. Planning and budgeting for the unit;
- x. Managing performance and capacity building for the unit; and
- xi. Supervising, coaching and mentoring staff.

**(b) Requirement for Appointment**

For appointment to this grade, an officer must have:-

- i. Served in the grade of Principal Pharmaceutical Technologist for at least three (3) years;
- ii. Diploma in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved by the Pharmacy and Poisons Board from a recognized institution;
- iii. Higher Diploma in any of the following fields: Pharmacy, Clinical Pharmacy; Analytical Chemistry; Formulation; Herbal Medicine; Microbiology; Biochemistry, Toxicology or any other health related Science from recognized institution;
- iv. Certificate of enrolment as Pharmaceutical Technologist awarded by the pharmacy and Poison Board (PPB);
- v. Certificate in Management Course lasting not less than four (4) weeks from a recognised institution;
- vi. Certificate in computer application skills from a recognized institution; and
- vii. Shown merit and ability as reflected in work performance and results.

  
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**5. KCPSB/2025/42: PRINCIPAL PHARMACEUTICAL TECHNOLOGIST,  
JOB GROUP 'N' (2 POSTS)**

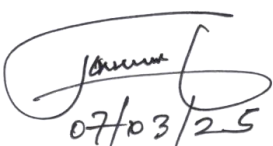
**a) Duties and Responsibilities**

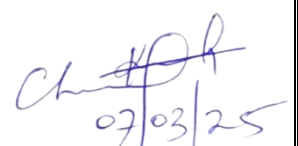
- i. Quantifying drugs/medicines as per requirements;
- ii. Assessing drugs requirements based on disease patterns and emergency outbreaks;
- iii. Ensuring manufactured products conform to the pharmacopeia specifications for quality assurance;
- iv. Ensuring implementation of decisions of drug/medicine and therapeutic committees;
- v. Coordinating development and implementation of training programmes for Continuous Professional Development (CPD) for staff and other stakeholders;
- vi. Supervising and assessing students/interns;
- vii. Maintaining up to date records pertaining to drug/medicine transactions;
- viii. Preparing drug consumption reports;
- ix. Coordinating setting of targets, preparing work plans and budgets;
- x. Coaching and mentoring staff.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

- i. Served in the grade of Chief Pharmaceutical Technologist for at least three (3) years;
- ii. Diploma in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved by the Pharmacy and Poisons Board from a recognized institution;
- iii. Certificate of Enrolment as Pharmaceutical Technologist awarded by the Pharmacy and Poisons Board (PPB);
- iv. Certificate in management course lasting not less than four (4) weeks from a recognized institution;

  
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- v. Certificate in computer application skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

## 6. KCPSB/2025/43: CHIEF PHARMACEUTICAL TECHNOLOGIST 'M' (1POST)

### a) Duties and responsibilities

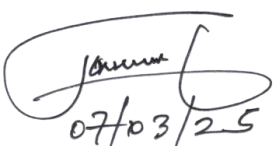
Duties and responsibilities at this level will entail: -

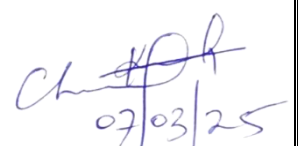
- i. Preparing and executing plans to ensure efficient running of a health facility;
- ii. Preparing and submitting reports on drug/medicine;
- iii. Providing health education to patients and other health personnel;
- iv. Promoting rational drug/medicine use;
- v. Developing and evaluating training programmes and preparing reports;
- vi. Supervising and assessing students/interns;
- vii. Maintaining books/register of drugs/medicine in a health facility;
- viii. Stock taking of drugs/medicine, and non-pharmaceuticals;
- ix. Providing health education to patients on drug/medicine use; and
- x. Participating in ward rounds and advising on drug/medicine issues.

### b) Requirements for appointment

For appointment to this grade, an officer must have: -

- i. Served in the grade of Senior Pharmaceutical Technologist for at least three (3) years;
- ii. Diploma in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved by the Pharmacy and Poisons Board from a recognized institution;
- iii. Certificate of enrollment as a Pharmaceutical Technologist awarded by the Pharmacy and Poisons Board (PPB);
- iv. Certificate in management course lasting not less than four(4) weeks from a recognized institution;

  
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- v. Certificate in computer application skills from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance and results.

## 7. KCPSB/2025/44: SENIOR PHARMACEUTICAL TECHNOLOGIST, ,JOB GROUP 'L' (1 POST)

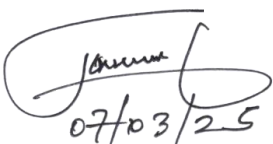
### a) Duties and Responsibilities

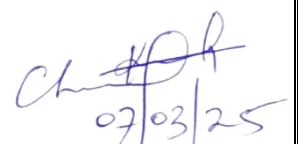
- i. Receiving, interpreting, and processing of prescriptions;
- ii. Assessing and supervising interns and students on attachment;
- iii. Evaluating training programmes and preparing reports;
- iv. Providing health education to patients on drug use;
- v. Promoting rational drug/medicine use;
- vi. Sampling and reporting findings for submitted specimens for quality control purposes;
- vii. Receiving complaints and reporting adverse drug reaction;
- viii. Receiving and reporting poor quality medicine;
- ix. Guiding and counselling staff working under the officer.

### b) Requirements for Appointment

For appointment to this grade, an Officer must have: -

- i. Served in the grade of Pharmaceutical Technologist I for at least three (3) years;
- ii. Diploma in either Pharmacy or Pharmaceutical Technology or equivalent qualification approved by the Pharmacy and Poisons Board from a recognized institution;
- iii. Certificate of Enrolment as Pharmaceutical Technologist awarded by the Pharmacy and Poisons Board (PPB);
- iv. Certificate in computer application skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

  
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## CLINICAL SERVICES

### 8. KCPSB/2025/45: PRINCIPAL CLINICAL OFFICER, JOB GROUP 'N' (1 POST)

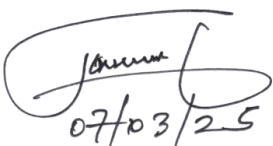
#### a) Duties and Responsibilities

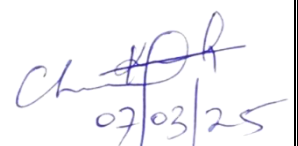
- i. Implementing Clinical programmes; procedures, guidelines and standards quality assurance;
- ii. Providing clinical and family health care in health institutions and communities through history taking, examining, investigating, diagnosing, treating and managing diseases/conditions;
- iii. Implementing medico-legal standards and guidelines;
- iv. Undertaking disease surveillance, control and management;
- v. Undertaking research on critical health issues and emerging trends;
- vi. Providing clinical outreach and school health services;
- vii. Monitoring patients, making appropriate referrals and providing necessary guidance and counseling;
- viii. Providing specialized services including Ear, Nose and Throat/ Audiology, Ophthalmology/Cataract, Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics, Epidemiology, Lung and Skin, Reproductive Health, Dermatology and Venereology, Coroner and Forensic Medicine, Medical Education, Health Economics and Policy, Health systems management, Psychology, Family and Community Health Services, and;
- ix. Providing emergency clinical care during disasters.

#### b) Requirements for Appointment

For appointment to this grade, an officer must have:

- i. Served in the grade of Chief Clinical Officer for a minimum period of three (3) years;
- ii. Bachelor's degree in Clinical Medicine from a recognized institution;
- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate of Registration from the Clinical Officers' Council;

  
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- v. Certificate in Computer Application Skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

**9. KCPSB/2025/46: CHIEF CLINICAL OFFICER, JOB GROUP 'M' (3 POSTS)**

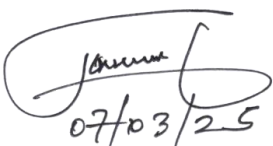
**a) Duties and Responsibilities**

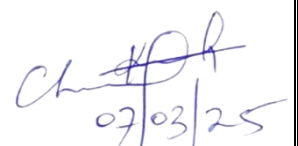
- i. Providing clinical services in a health facility;
- ii. Conducting ward rounds, reviewing and making appropriate referrals;
- iii. Carrying out surgical procedures as per training and skill;
- iv. Offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, Lungs and skin, Dermatology and Venereology;
- v. Collecting data and compiling clinical reports;
- vi. Implementing community health care activities in liaison with other health workers;
- vii. Guiding and counselling patients' clients and staff on health issues;
- viii. Sensitizing patients and clients on preventive and promotive health;
- ix. Providing clinical outreach and school health services;
- x. Assessing, preparing and presenting medico-legal reports;
- xi. Organizing health management teams and convening health management committee meetings;
- xii. Carrying out disease surveillance and recommending appropriate control measures; and,
- xiii. Coaching and mentoring staff and students on attachment.

**b) Requirements for Appointment**

For appointment to this grade, an officer must have:

- i. Served in the grade of Senior Clinical Officer for a minimum period of three (3) years;

  
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- ii. Bachelor's degree in Clinical Medicine from a recognized institution;
- iii. Certificate of Registration from the Clinical Officers' Council;
- iv. Certificate in Computer Application Skills from a recognized institution; and,
- v. Shown merit and ability as reflected in work performance and results.

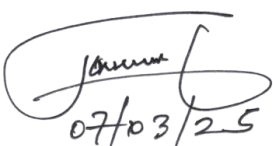
**10. KCPSB/2025/47: SENIOR CLINICAL OFFICER, JOB GROUP 'L' (2 POSTS)**

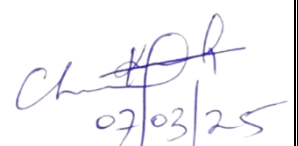
**a) Duties and Responsibilities**

- i. History taking, examining, diagnosing, treating and managing diseases and conditions in an outpatient or inpatient health facility;
- ii. Carrying out surgical procedures as per training and skills;
- iii. Guiding and counseling patients, clients and staff on health issues;
- iv. Assessing, preparing and presenting medico-legal reports;
- v. Organizing health management teams and convening health management committee meetings;
- vi. Conducting ward rounds, reviewing and making appropriate referrals;
- vii. Offering specialized clinical services including Ear, Nose and Throat/Audiology, Orthopedics and Trauma, Child Health and Pediatrics Reproductive Health, Ophthalmology, Anesthesia, Lungs and Skin, Dermatology and Venereology;
- viii. Collecting data and compiling clinical reports;
- ix. Collecting and compiling data for research on clinical services; and
- x. Coaching and mentoring students and interns on attachment.

**b) Requirements for Appointment**

- i. Bachelor's degree in Clinical Medicine from a recognized institution;
- ii. Served in the grade of Clinical Officer for a minimum period of three (3) years;
- iii. Certificate of Registration from the Clinical Officers' Council;
- iv. Certificate in Computer Application Skills from a recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.

  
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**11. KCPSB/2025/48: PRINCIPAL REGISTERED CLINICAL OFFICER I,  
JOB GROUP 'P' (10 POSTS)**

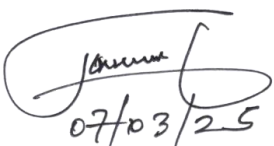
**a) Duties and Responsibilities**

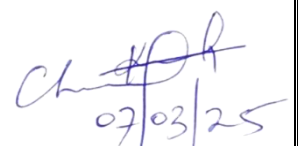
- i. Implementing clinical services policies, and guidelines;
- ii. Maintaining standards, ethics and quality assurance systems in the provision of Clinical Services;
- iii. Providing clinical and family Health Care Services in the health Institutions and Communities;
- iv. Reviewing -Medical legal standards and guidelines;
- v. Undertaking research on critical Health issues and emerging trends;
- vi. Implementing referral strategies and guidelines in liason with other stakeholders;
- vii. Identifying skills mix and training for quality service provision in the relevant service area including ear, nose and throat (ENT/audiology), Ophthalmology and Cataract Surgery, Child health and Paedtric Anesthesia Orthopedics and Trauma, Lung and skin reproductive health, Dermatology and Venerology, Coroner and Forensic Medicine, Medical Education, Health Economics and policy, Health Systems Management, Psychology, Family and Community Health Services;
- viii. Capacity Building for disaster preparedness and emergency response; and
- ix. Coaching and mentoring of staff.

**b) Requirements for Appointment**

For appointment to this grade, an officer must have:

- i. Higher Diploma in Clinical Medicine and surgery in any of the following disciplines; Anesthesia, Ear, Nose, Throat/Audiology, Child Health and Pediatrics, Lung and Skin, Orthopedics and Trauma, Reproductive health, Epidemiology, Ophthalmology and Cataract Surgery, Dermatology and Venerology or Medical Education from a recognized institution;
- ii. Served in the grade of Principal Registered Clinical Officer II for a minimum period of three (3) years;

  
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- iii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate in Computer Application Skills from a recognized institution; and
- v. Demonstrated professional competence and managerial capability as reflected in work performance and results.

**12. KCPSB/2025/49: PRINCIPAL REGISTERED CLINICAL OFFICER II  
JOB GROUP 'N' (12 POST)**

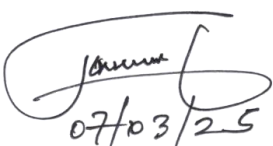
**a) Duties and responsibilities**

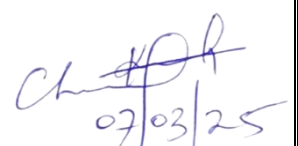
- i. Implementing clinical service procedures, guidelines, quality assurance standards in the provision of clinical services;
- ii. Providing clinical and family health care in health institutions and communities;
- iii. Implementing medico-legal standards and guidelines;
- iv. Undertaking disease surveillance, control and management;
- v. Undertaking research on critical Health issues and emerging trends;
- vi. Providing clinical outreach and school health services;
- vii. Monitoring patients, making appropriate referral and providing necessary guidance and counselling;
- viii. Providing specialized services including Ear, Nose and Throat/Audiology, Ophthalmology and Cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics, Epidemiology, lung and skin, Reproductive health, Dermatology and Venereology, Coroner and Forensic medicine, Medical Education, Health Economics and policy, Health Systems management, Psychology, Family and Community Health Services; and
- ix. Providing emergency clinical care during disaster.

**b) Requirements for appointment**

For appointment to this grade, an officer must have:

- i. Served in the grade of Chief Registered Clinical Officer for a minimum period of three (3) years;

  
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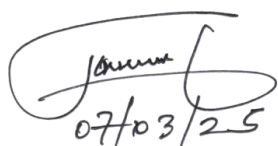
  
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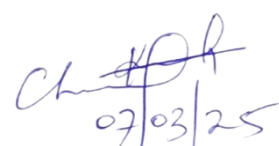
- ii. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- iii. Certificate in management course lasting not less than Four (4) weeks from a recognized Institution;
- iv. Certificate of registration from the clinical officers' Council;
- v. Certificate in Computer Application skills from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance and results.

### **13. KCPSB/2025/50: CHIEF REGISTERED CLINICAL OFFICER, JOB GROUP 'M' (16 POSTS)**

#### **a) Duties and Responsibilities**

- i. Providing Clinical services in a health facility;
- ii. Conducting ward rounds;
- iii. Reviewing and making appropriate referrals;
- iv. Carrying out surgical procedures as per training and skill;
- v. Offering specialized Clinical services including Ear, Nose and Throat/Audiology, Orthopaedic and trauma, Child Health and Paediatrics, Reproductive Health, Ophthalmology, Anaesthesia, lungs and skin, Dermatology and Venereology;
- vi. Compiling and analysing clinical data;
- vii. Implementing community health care activities in liaison with other workers;
- viii. Guiding and Counselling patients, clients and staff on health issues;
- ix. Sensitizing patients and clients on preventive and promotive health;
- x. Providing Clinical outreach and school health services;
- xi. Assessing, preparing and presenting medico-legal reports;
- xii. Coaching and mentoring students on attachment;
- xiii. Organizing health management teams and convening health management committee meetings;
- xiv. Carrying out disease surveillance, and recommending appropriate control measures.

  
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## **b) Requirements for Appointment**

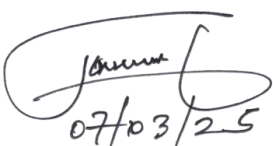
For appointment to this grade, an Officer must have:

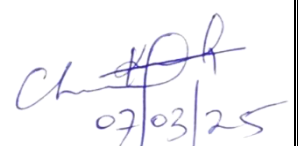
- i. Served in the grade of Senior Registered Clinical Officer for a minimum period of three (3) years.
- ii. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- iii. Certificate in Supervisory Skills course lasting not less than two (2) weeks from a recognized institution;
- iv. Certificate of Registration from Clinical Officers Council;
- v. Certificate in Computer Application skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

## **14. KCPSB/2025/51: SENIOR REGISTERED CLINICAL OFFICER, JOB GROUP 'L' (10 POSTS)**

### **a) Duties and Responsibilities**

- i. Implementing Community Health Care activities in liaison with other health workers;
- ii. History taking, examining, diagnosing, treating and managing disease and conditions in an outpatient or inpatient health facility;
- iii. Sensitizing patients and clients on preventive and promotive health;
- iv. Providing Clinical outreach and school health activities;
- v. Coaching and mentoring students on attachment;
- vi. Carrying out surgical procedures as per training skill;
- vii. Guiding and Counseling Patients, Clients and staff on Health issues;
- viii. Assessing, Preparing and presenting medico-reports;
- ix. Organizing health management teams and convening health management committee meetings;
- x. Conducting ward rounds, reviewing and making appropriate referrals;
- xi. Carrying out surgical procedures as per training and skill;
- xii. Offering specialized Clinical Services including Ear, Nose and Throat/Audiology, Orthopedic and trauma, Child Health and

  
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Pediatrics, Reproductive Health, Ophthalmology, Anesthesia, lungs and skin, Dermatology and Venereology;

xiii. Collecting and compiling data.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:

- i. Served in the grade of Registered Clinical Officer 1 for a minimum period of three (3) years;
- ii. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- iii. Certificate of Registration from Clinical Officers Council;
- iv. Certificate in Computer Application skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

**15. KCPSB/2025/52: REGISTERED CLINICAL OFFICER 1, JOB GROUP 'K' (1 POST)**

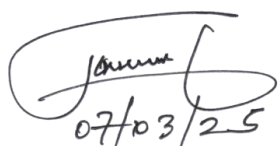
**a) Duties and Responsibilities**

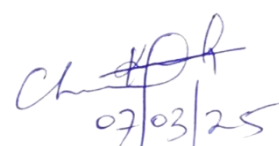
- i. History taking, examining, diagnosing, treating and managing disease and conditions in an outpatient or inpatient health facility;
- ii. Guiding and Counseling Patients, Clients and staff on Health issues;
- iii. Referring patients and clients to appropriate health facilities;
- iv. Assessing, preparing and presenting medico-reports;
- v. Organizing health management teams and convening health management committee meetings;
- vi. Implementing Community health care activities in liaison with other health workers;
- vii. Sensitizing patients and clients on preventive and promotive health.;
- viii. Carrying out minor surgical procedures as per training and skill;
- ix. Collecting and compiling Clinical data.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:

- i. Served in the grade of Registered Clinical Officer II for a minimum period of three (3) years;

  
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- ii. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution;
- iii. Certificate of Registration from Clinical Officers Council; and
- iv. Certificate in Computer Application skills from a recognized institution.

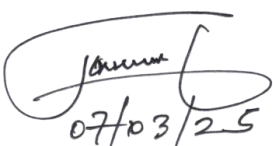
## **NURSING SERVICES**

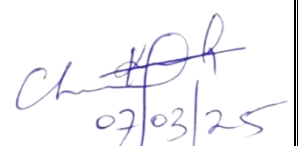
### **16. KCPSB/2025/53: ASSISTANT DIRECTOR NURSING SERVICES, JOB GROUP 'P' (3 POSTS)**

#### **a) Duties and Responsibilities**

Duties and Responsibilities at this level will include:

- i. Coordinating development of policies, standards and guidelines in the provision of nursing services;
- ii. Ensuring application of the nursing process at the service delivery unit of specialization;
- iii. Carrying out comprehensive health needs assessment in the area of specialization;
- iv. Formulating interventions to address identified health needs;
- v. Monitoring and evaluating health care services in a health facility;
- vi. Coordinating implementation of nursing related projects and programmes;
- vii. Coordinating the provision of appropriate healthcare services including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), Immunization and reproductive health;
- viii. Coordinating preparation of training plans/programmes for nurses at the service delivery department;
- ix. Providing quantification and specification for preparing reports;
- x. Advising Health/Hospital Management Team (HMT) on matters relating to Nursing Services;
- xi. Implementing continuing professional development programmes for nurses;

  
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- xii. Preparing strategic/annual work plans in a health facility; and
- xiii. Coaching and mentoring staff.

**b) Requirements for Appointment**

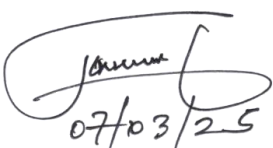
For appointment to this grade, an officer must have:

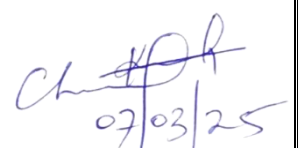
- i. Served in the grade of Principal Nursing Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in either Nursing or Midwifery from a recognized institution;
- iii. Master's Degree in any of the following disciplines: Nursing, Midwifery, Medical Surgical Nursing, Pediatric Nursing, Critical Care Nursing, Oncology and Palliative Care Nursing, Forensic Nursing, Community Health Nursing, Nursing Education, Nursing Management and Leadership, Mental Health or Geriatric Nursing from a recognized institution;
- iv. Registration Certificate issued by the Nursing Council of Kenya;
- v. Valid Practicing license from the Nursing Council of Kenya;
- vi. Certificate in Strategic Leadership Development Programme lasting not less than six (6) weeks from a recognized institution;
- vii. Certificate in Computer application skills from a recognized institution; and
- viii. Demonstrated a high degree of professional competence and administrative capability.

**17. KCPSB/2025/54: PRINCIPAL NURSING OFFICER, JOB GROUP 'N' (6 POSTS)**

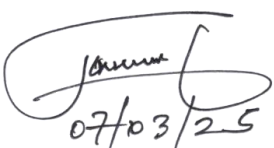
**a) Duties and Responsibilities**

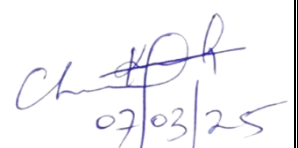
- i. Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii. Performing a comprehensive physical examination within various settings;

  
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- iii. Assessing, formulating, planning and implementing evidence based nursing care for client/patient;
- iv. Ensuring a safe nursing care environment for client/patient;
- v. Conducting patient audits to improve client/patient care;
- vi. Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii. Conducting nursing teaching and assessment of nursing staff and students;
- viii. Coordinate quality assurance activities for improvement of nursing care outcomes.
- ix. Evaluating community interventions and providing feedback;
- x. Managing nursing commodities and other resources
- xi. Conducting studies and surveys in various health care areas and disseminating findings to improve care
- xii. Coordinating occupational health and safety activities and preparing periodic reports;
- xiii. Ensuring effective utilisation and safety of assigned medical supplies and equipment;
- xiv. Developing standard operating procedures for the unit in collaboration with other stakeholders;
- xv. Conducting training needs assessment and developing training/induction programmes;
- xvi. Evaluating in-house training programmes and producing periodic reports;
- xvii. Implementing nursing programmes;
- xviii. Mobilizing resources for implementation of nursing activities and projects;
- xix. Conducting ward rounds and reviewing patient's conditions;
- xx. Coaching and mentoring nursing staff

  
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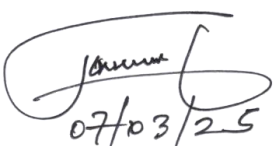
## **b) Requirements for Appointment**

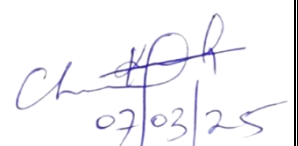
- i. Served in the grade of Chief Nursing Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Nursing or Midwifery from a recognised institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya
- iv. Valid practising License from Nursing Council of Kenya;
- v. Certificate in Senior Management Course lasting not less than four (4) weeks from recognized institution;
- vi. Certificate in computer applications from a recognized institution;
- vii. Shown merit and ability as reflected in work performance and results.

## **18. KCPSB/2025/55: CHIEF NURSING OFFICER, JOB GROUP 'M' (7 POSTS)**

### **a) Duties and Responsibilities**

- i. Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii. Performing a comprehensive physical examination within various settings;
- iii. Assessing, formulating, planning and implementing evidence based nursing care for client/patient;
- iv. Ensuring a safe nursing care environment for client/patient;
- v. Conducting patient audits to improve client/patient care;
- vi. Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii. Conducting community health risk assessment and providing outcome based interventions;
- viii. Conducting nursing teaching and assessment of nursing staff and students;
- ix. Reoffering patients and clients appropriately;
- x. Facilitating patients' admission and initiating discharge plans;
- xi. Maintaining nursing records on patients/clients personal and health condition/care;

  
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- xii. Conducting assessment of school health needs, and implementing;
- xiii. Conducting community diagnosis and providing feedback;
- xiv. Conducting desk reviews, collecting and collating data;
- xv. Implementing recommendations of findings for improvement of nursing care;
- xvi. Conducting ward rounds and reviewing patients' conditions;
- xvii. Coaching and mentoring nursing staff

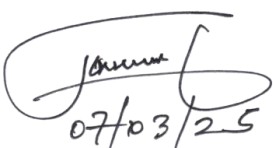
**b) Requirements for Appointment**

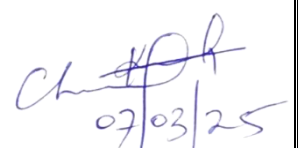
- i. Served in the grade of Senior Nursing Officer for a minimum period of three(3) years;
- ii. Bachelor's Degree in Nursing or Midwifery from a recognised institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya
- iv. Valid practising License from Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance and results.

**19. KCPSB/2025/56: SENIOR NURSING OFFICER, JOB GROUP 'L' (44 POSTS)**

**a) Duties and Responsibilities**

- i. Providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii. Performing a comprehensive physical examination within various settings;
- iii. Assessing, formulating, planning and implementing evidence based nursing care for client/patient;
- iv. Creating and maintaining a safe nursing care environment for client/patient
- v. Carrying out clinical audits to improve client/patient care;

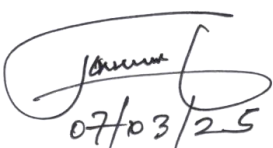
  
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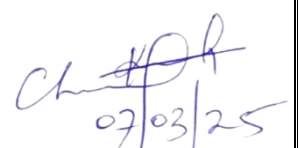
  
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- vi. Collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii. Documenting interventions and nursing outcomes;
- viii. Conducting community health risk assessment and providing outcome based interventions;
- ix. Participating in quality improvement and quality assurance procedures;
- x. Referring patients and clients appropriately;
- xi. Facilitating patients' admission and initiating discharge plans;
- xii. Maintaining nursing records on patients/clients personal and health condition/care;
- xiii. Following up convalescing patients referred from higher facilities for continuity of care;
- xiv. Conducting assessment of school health needs, plan, implement interventions and preparing periodic reports;
- xv. Conducting occupational health needs assessment, planning, implementing, evaluating, making recommendations and preparing periodic reports;
- xvi. Conducting community diagnosis and providing feedback;
- xvii. Conducting desk reviews, collecting data and implementing recommendations of the findings for improvement of nursing care.

**b) Requirements for Appointment**

- i. Served in the grade of Nursing Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in either Nursing or Midwifery from a recognised institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;

  
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- iv. Valid practising License from Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution; and
- vi. Shown merit and ability as reflected in work performance and results.

## 20. KCPSB/2025/57: NURSING OFFICER, JOB GROUP 'K' (24 POSTS)

### a) Duties and Responsibilities

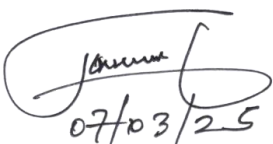
Duties and responsibilities will entail:

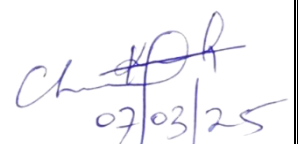
- i. providing holistic care by carrying out risk identification and assessment of an individual throughout the lifespan;
- ii. performing a comprehensive physical examination within various settings;
- iii. assessing, formulating, planning and implementing evidence-based nursing care for client/patient;
- iv. creating and maintaining a safe nursing care environment for client/patient;
- v. carrying out patient audits to improve client/patient care;
- vi. collaborating and maintaining effective working relationships among interdisciplinary teams to support client/patient and their families;
- vii. carrying out therapeutic communication with the patient/client;
- viii. conducting community health risk assessment and providing outcome-based interventions;
- ix. documenting interventions and nursing outcomes;
- x. participating in quality improvement and quality assurance procedures; and
- xi. diagnosing common health conditions and recommending necessary interventions.

### b) Requirements for Appointment

For appointment to this grade, a candidate must have:

- i. Bachelor's Degree in either Nursing or Midwifery from a recognized institution;
- ii. Registration Certificate issued by the Nursing Council of Kenya;

  
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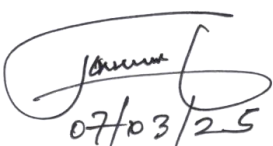
  
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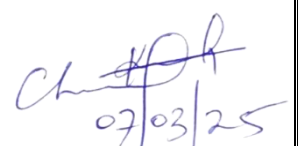
- iii. Valid practising license from the Nursing Council of Kenya; and
- iv. Certificate in computer application skills from a recognized institution

**21. KCPSB/2025/58: SENIOR PRINCIPAL REGISTERED NURSE, JOB GROUP 'P' (16 POSTS)**

**(a) Duties and Responsibilities**

- i. Initiating development of nursing policies, standards and guidelines in the provision of nursing services in area of specialization;
- ii. Implementing projects and programmes in area of specialization;
- iii. Ensuring application of nursing process at the service delivery point/area, coordinating the provision of appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization, reproductive health;
- iv. Formulating interventions to address identified health needs;
- v. Managing nursing services at a health facility;
- vi. Monitoring and evaluating health care in a health facility;
- vii. Coordinating preparation of training plans/programmes for nurses at the service delivery department;
- viii. Providing specifications for procurement of nursing commodities and supplies;
- ix. Conducting research and preparing reports;
- x. Coordinating health care activities in an area of specialization in collaboration with other stakeholders;
- xi. Advising the Health/Hospital Management Team (HMT) on matters relating to nursing;
- xii. Implementing continuing professional development programmes for nurses; and
- xiii. Initiating preparation of annual work plans.

  
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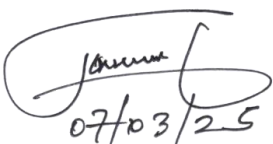
## **(b) Requirements for Appointment**

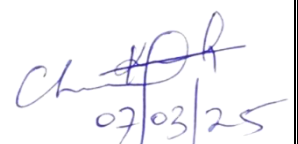
For appointment to this grade, an officer must have:

- i. served in the grade of Principal Registered Nurse for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry qualification from a recognized institution;
- iii. Higher Diploma in any of the following discipline: Kenya Registered Community Health Nursing, Registered Anaesthetic Nursing, Kenya Registered Psychiatric Nursing, Kenya Registered Peri-operative Nursing, Kenya Registered Ophthalmology Nursing, Kenya Registered Paediatric Nursing, Kenya Registered Critical Care Nursing, Kenya Registered Accident & Emergency Nursing, Kenya Registered Neonatal Nursing, Kenya Registered Nephrology Nursing or Kenya Registered Palliative Nursing from a recognized institution;

**OR**

- iv. Diploma in Advanced Nursing in any of the following disciplines; Nursing, Education Psychology, Nursing Administration, Community Health Nursing, Mental Health and Psychiatric Nursing or Clinical Care from a recognized institution;
- v. Registration Certificate issued by the Nursing Council of Kenya;
- vi. Valid practising license from the Nursing Council of Kenya;
- vii. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- viii. Certificate in computer application skills from a recognized institution; and
- ix. Shown a high degree of professional competence and administrative capability as well as possess broad experience in setting and evaluating nursing and healthcare standards and programmes.

  
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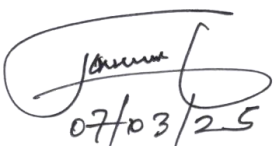
  
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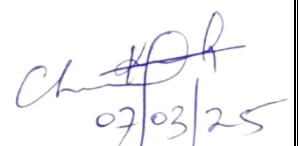


**22. KCPSB/2025/59: PRINCIPAL REGISTERED NURSE, JOB GROUP 'N'  
(57 POSTS)**

**a) Duties and Responsibilities**

- i. Implementing application of nursing process at the health service delivery point;
- ii. Coordinating the provision of appropriate health care service including Integrated Management of Childhood Illnesses(IMCI), Integrated Management of Adolescents and Adulthood Illnesses(IMAI), immunization, reproductive health;
- iii. Designing health education and counselling interventions for patients/clients and community on identified health needs;
- iv. Managing a service delivery department;
- v. Monitoring and evaluating health care at the health service delivery department;
- vi. Preparing training plans/programmes for nurses at the service delivery department;
- vii. Facilitating the referral of patients and clients appropriately;
- viii. Facilitating patients' admission and initiate discharge plans;
- ix. Keep up to date records of nursing staff;
- x. Facilitate availability of resources for keeping clinical environment tidy and safe;
- xi. Ensuring effective utilization and safety of assigned medical supplies and equipment;
- xii. Coordinating school health programmes, occupational health activities and home-based care services;
- xiii. Conducting clinical teaching and assessment of nursing staff and students;
- xiv. Conducting desk reviews on health reports and implementing recommendations related to nursing;
- xv. Analyzing data for research and compiling reports.

  
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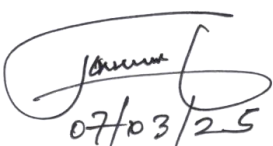
## **b) Requirements for Appointment**

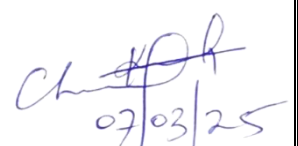
- i. Served in the grade of Chief Registered Nurse for a minimum period of three(3) years;
- ii. Diploma in any of the following disciplines: - Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing//Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya
- iv. Valid practising License from Nursing Council of Kenya;
- v. Certificate in Management Course lasting not less than four(4) weeks from a recognized institution;
- vi. Certificate in computer applications from a recognized institution;
- vii. Shown a high degree of professional competence and administrative capability as well as possess broad experience in setting and evaluating nursing and healthcare standards and programmes;
- viii. Shown merit and ability as reflected in work performance results.

## **23. KCPSB/2025/60: CHIEF REGISTERED NURSE, JOB GROUP 'M' (71 POSTS)**

### **a) Duties and Responsibilities**

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses(IMCI),Integrated Management of Adolescents and Adulthood Illnesses(IMAI), immunization and reproductive health;
- iii. Providing health education and counselling to patients/clients and community on identified health needs;
- iv. Facilitating patients/clients referral appropriately;
- v. Ensuring tidy and safe clinical environment;

  
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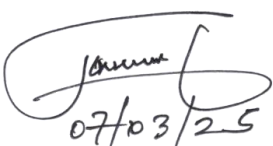
  
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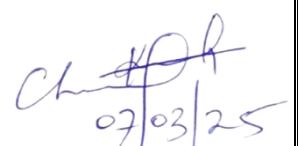
- vi. Conducting clinical teaching and assessment of nursing staff and students;
- vii. Evaluating healthcare outcomes on patients/clients and preparing individualized reports;
- viii. Conducting occupational health needs assessment and making appropriate recommendations;
- ix. Managing a health service delivery section/units;
- x. Ensuring effective utilization and safety of assigned medical supplies and equipment;
- xi. Conducting desk reviews on health reports and implementing recommendations related to nursing;
- xii. Caring for patients at health service delivery unit using the nursing process;
- xiii. Monitoring healthcare outcomes at the service delivery unit and preparing reports;
- xiv. Analyzing data for research and compiling reports.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

- i. Served in the grade of Senior Registered Nurse for a minimum period of three(3) years;
- ii. Diploma in any of the following disciplines: - Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid practising License from the Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

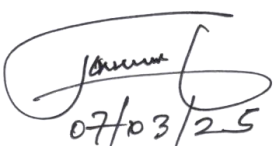
  
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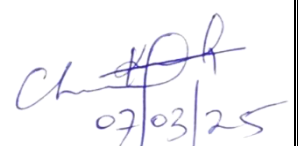
  
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**24. KCPSB/2025/61: SENIOR REGISTERED NURSE, JOB GROUP 'L' (73 POSTS)**

**a) Duties and Responsibilities**

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization and reproductive health;
- iii. Providing health education and counselling to patients/clients and community on identified health needs;
- iv. Referring patients and clients appropriately;
- v. Facilitating patients' admission and initiating discharge plans;
- vi. Maintaining records on patients/clients health condition and care;
- vii. Ensuring tidy and safe clinical environment;
- viii. Conducting home visits;
- ix. Conducting nursing teaching and assessment of nursing staff and students;
- x. Evaluating healthcare outcomes on patients/clients and preparing individualized reports;
- xi. Conducting assessment of school health needs;
- xii. Planning, implementing interventions and preparing periodic reports;
- xiii. Conducting occupational health needs assessment and making appropriate recommendations;
- xiv. Managing a health service delivery unit;
- xv. Ensuring effective utilization and safety of assigned medical supplies and equipment;
- xvi. Implementing recommendations of research findings for improvement of nursing care.

  
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## **b) Requirements for Appointment**

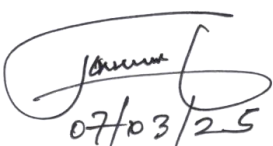
For appointment to this grade, an Officer must have: -

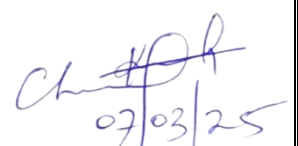
- i. Served in the grade of Registered Nurse I for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: - Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid practicing License from the Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

## **25. KCPSB/2025/62: REGISTERED NURSE I, JOB GROUP 'K' (30 POSTS)**

### **a) Duties and Responsibilities**

- i. Assessing, planning, implementing nursing interventions and evaluating patient's outcomes;
- ii. Diagnosing common health conditions;
- iii. Providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization and reproductive health;
- iv. Providing health education and counselling to patients/clients and community on identified health needs;
- v. Referring patients and clients appropriately;
- vi. Facilitating patients' admission and initiating discharge plans;
- vii. maintaining records on patients/clients health condition and care;
- viii. Ensuring tidy and safe clinical environment;
- ix. Collecting and collating data for research;

  
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- x. Evaluating healthcare outcomes on patients/clients and preparing individualized reports;
- xi. Conducting assessment of school health needs;
- xii. Planning, implementing interventions and preparing periodic reports;
- xiii. Identifying occupational health needs and making appropriate recommendations;

**b) Requirements for Appointment**

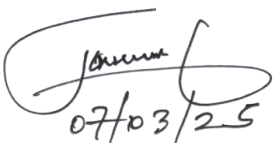
For appointment to this grade, an Officer must have: -

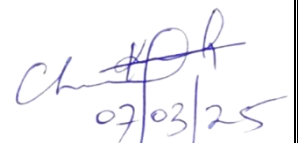
- i. Served in the grade of registered nurse II for a minimum period of three (3) years;
- ii. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- iii. Registration Certificate issued by the Nursing Council of Kenya;
- iv. Valid practicing License from the nursing council of Kenya;
- v. Certificate in computer applications from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

**26. KCPSB/2025/63: SENIOR ENROLLED NURSE I, JOB GROUP 'L' (8 POSTS)**

**a) Duties and responsibilities**

- (i) Assessing patients and clients and establishing health care needs;
- (ii) Planning and implementing nursing care interventions based on patient's/client's health needs;
- (iii) Providing health education and counselling on identified health and socio-economic needs to patients and clients;
- (iv) Referring patients and clients appropriately;
- (v) Facilitating patients' admission and discharge in a health facility;

  
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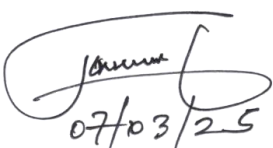
  
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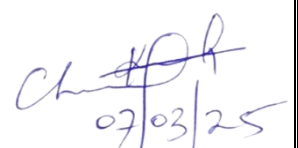
- (vi) Ensuring a tidy and safe clinical environment;
- (vii) Ensuring safe custody of in-patients belongings;
- (viii) Maintaining records on patients/clients personal and health condition/care;
- (ix) Conducting assessment of school health needs;
- (x) Planning, implementing interventions and preparing periodic reports;
- (xi) Conducting occupational health needs assessment, planning, implementing, evaluating, making recommendations and preparing periodic reports;
- (xii) Providing appropriate healthcare services including immunization, reproductive health;
- (xiii) Guiding and orienting staff, students and health personnel;
- (xiv) Carrying out health outreach activities.

**b) Requirements for appointment**

For appointment to the grade, an officer must have; -

- (i) Served in the grade of Senior Enrolled Nurse II for a minimum period of three(3) years;
- (ii) Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- (iii) Enrollment certificate issued by the Nursing Council of Kenya;
- (iv) Valid practising license from Nursing Council of Kenya;
- (v) Certificate in computer application skills from a recognized institution;
- (vi) Shown merit and ability as reflected in work performance and results.

  
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**27. KCPSB/2025/64: SENIOR ENROLLED NURSE II, JOB GROUP 'K' (13 POSTS)**

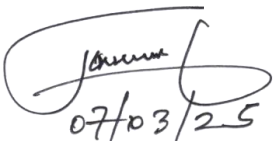
**a) Duties and Responsibilities**

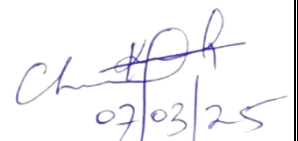
- i. Assessing patients and clients and establishing health care needs;
- ii. Planning and implementing nursing care interventions based on patients'/clients' health needs;
- iii. Providing health education and counselling on identified health and socio-economic needs to patients and clients;
- iv. Referring patients and clients appropriately;
- v. Facilitating patient's admission and discharge in a health facility;
- vi. Making appropriate discharge plan for patients;
- vii. Ensuring tidy and safe clinical environment;
- viii. Ensuring safe custody of in-patients belongings;
- ix. Maintaining records on patients/clients personal and health condition/care;
- x. Conducting assessment of school health needs;
- xi. Planning, implementing interventions and preparing periodic reports;
- xii. Conducting occupational health needs assessment;
- xiii. Providing appropriate healthcare services including immunization, reproductive health;
- xiv. Guiding and orienting staff and students;
- xv. Carrying out health outreach activities.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

- i. Served in the grade of Enrolled Nurse I for a minimum period of three(3) years;
- ii. Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;
- iii. Enrolment Certificate issued by the Nursing Council of Kenya;

  
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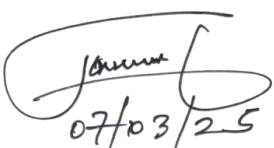


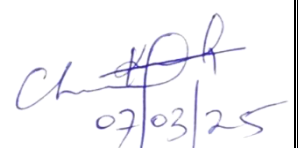
- iv. Valid practising License from Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution;
- vi. Shown merit and ability as reflected in work performance.

## 28. KCPSB/2025/65: ENROLLED NURSE I, JOB GROUP 'J' (12 POSTS)

### a) Duties and Responsibilities

- i. Assessing patients and clients and establishing health care needs;
- ii. Planning and implementing nursing care interventions based on patients'/clients' health needs;
- iii. Providing appropriate health care service, including immunization, prevention of Mother to Child Transmission of HIV (PMTCT), ante-natal care and delivery;
- iv. Providing health education and counselling on identified health and socio-economic needs to patients/clients;
- v. Referring patients and clients appropriately;
- vi. Facilitating patients admission and discharge in a health facility;
- vii. Ensuring tidy and safe clinical environment;
- viii. Ensuring safe custody of in-patients belongings;
- ix. Maintaining records on patients/clients personal and health condition/care;
- x. Evaluating healthcare outcomes on patients/clients and preparing individualized reports;
- xi. Conducting assessment of school health needs;
- xii. Planning, implementing interventions and preparing periodic reports;
- xiii. Conducting occupational health needs assessment;

  
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- xiv. Providing appropriate healthcare services including immunization, reproductive health;
- xv. Guiding and orienting staff and students.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

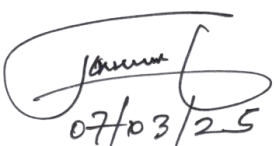
- i. Served in the grade of Enrolled Nurse II for a minimum period of three (3) years;
- ii. Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled midwife, Kenya Enrolled Psychiatric nurse or Enrolled Nurse/Midwife from a recognized training institution;
- iii. Enrolment certificate issued by the Nursing Council of Kenya;
- iv. Valid practicing License from Nursing Council of Kenya;
- v. Certificate in computer applications from a recognized institution;
- vi. Shown merit and ability as reflected in work performance.

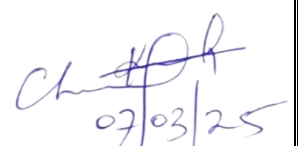
**MEDICAL LABORATORY SERVICES**

**29. KCPSB/2025/66: PRINCIPAL MEDICAL LABORATORY OFFICER, JOB GROUP 'N' (2 POSTS)**

**a) Duties and responsibilities**

- i. Implementing laboratory policies, guidelines, strategies and programs;
- ii. Coordinating the preparation of reagents, stains and examining specimens;
- iii. Carrying out laboratory operational research;
- iv. Preparing procurement plan for laboratory requirements;
- v. Providing specifications for the procurement of medical laboratory reagents, stains, apparatus and equipment;
- vi. Maintaining equipment for clinical testing, vector and insecticides application monitoring and evaluation;

  
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- vii. Investigating disease outbreaks in liaison with other health care providers;
- viii. Archiving specimens of medical laboratory importance for reference;
- ix. Mapping and surveying of communicable, non-communicable and vector borne disease distribution;
- x. Identifying training gaps of Laboratory Technicians and Technologists and recommending appropriate interventions; and
- xi. Preparing periodical reports.

#### **b) Requirements for appointment**

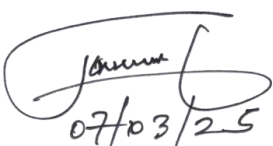
For appointment to this grade, an Officer must have:-

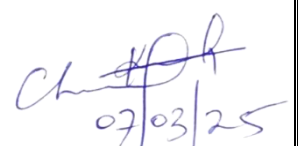
- i. Served in the grade of Chief Medical Laboratory Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in Senior Management Course, lasting not less than four (4) weeks from a recognized institution;
- vi. Certificate in computer application skills from a recognized institution;
- vii. Shown initiative and competence in planning, organizing and discharging Medical laboratory functions at this level.

### **30. KCPSB/2025/67: CHIEF MEDICAL LABORATORY OFFICER, JOB GROUP 'M' (2 POSTS)**

#### **a) Duties and Responsibilities**

- i. Implementing laboratory policies, guidelines, strategies and programs;
- ii. Preparing stains and reagents for specimen examination;
- iii. Verifying, approving and recording laboratory findings;
- iv. Screening for blood transfusion transmissible infections;

  
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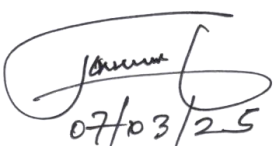
  
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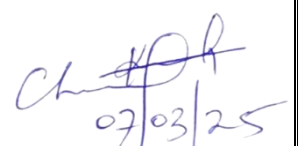
- v. Preparing blood products;
- vi. Preparing operational research proposals;
- vii. Supervising the disinfection, washing and sterilization of apparatus;
- viii. Maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation.
- ix. Preparing media for culture and sensitivity testing;
- x. Requisitioning of laboratory consumables and apparatus;
- xi. Investigating disease outbreaks in liaison with other health care providers;
- xii. Archiving specimens of medical importance for reference;
- xiii. Maintaining laboratory registers and recording analysed samples;
- xiv. Preparing requisitions for procuring laboratory equipment, chemicals, stains and reagents;
- xv. Preparing periodical reports; and
- xvi. Mentoring and coaching trainees on practical attachment.

**b) Requirements for appointment**

For appointment of this grade, an officer must have:-

- i. Served in the grade of Senior Medical Laboratory Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in computer application skills from a recognized institution;
- vi. Shown initiative and competence in planning, organizing and discharging Medical laboratory functions at this level.

  
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**31. KCPSB/2025/68: PRINCIPAL MEDICAL LABORATORY TECHNOLOGIST II,  
JOB GROUP 'N' (4 POST)**

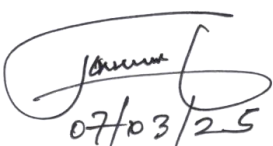
**a) Duties and responsibilities**

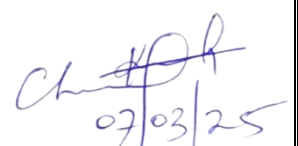
- i. Implementing laboratory policies, guidelines, strategies and programs;
- ii. Recruiting, preparing and bleeding of blood donors for transfusion services;
- iii. Performing blood grouping;
- iv. Screening for blood transfusion transmissible infections;
- v. Issuing blood and blood products to health facilities as per request;
- vi. Coordinating the preparation of reagents, stains and examining specimens;
- vii. Carrying out operational laboratory research;
- viii. Preparing procurement plan for laboratory requirements;
- ix. Providing technical specifications for the procurement of medical laboratory reagents, stains, apparatus and equipment;
- x. Maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation;
- xi. Investigating disease outbreaks in liaison with other health care providers;
- xii. Archiving specimens of medical laboratory importance for reference;
- xiii. Processing the specimen according to Specific Standard Operating Procedures (SOP);
- xiv. Validating and calibrating laboratory equipment; and
- xv. Preparing periodical laboratory reports.

**b) Requirements for appointment**

For appointment to this grade, an Officer must have: -

- i. Served in the grade of Chief Medical Laboratory Technologist for a minimum period of three (3) years;
- ii. Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).

  
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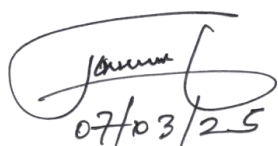
  
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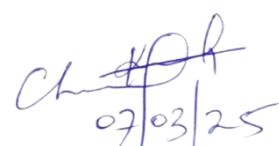
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in Management Course, lasting not less than four (4) weeks from a recognized institution;
- vi. Certificate in computer application skills from a recognized institution;
- vii. Demonstrated capability and efficiency in organizing work and discharging Medical laboratory functions.

### **32. KCPSB/2025/69: CHIEF MEDICAL LABORATORY TECHNOLOGIST, JOB GROUP 'M' (4 POSTS)**

#### **a) Duties and Responsibilities**

- i. Implementing laboratory policies, guidelines, strategies and programs;
- ii. Preparing media for culture and sensitivity testing;
- iii. Requisitioning of laboratory consumables and apparatus;
- iv. Investigating disease outbreaks in liaison with other health care providers;
- v. Archiving specimens of medical importance for reference;
- vi. Mentoring and coaching trainees on practical attachment;
- vii. Coordinating the preparation of reagents, stains, and examining specimens;
- viii. Verifying and approving and results;
- ix. Screening for blood transfusion transmissible infections;
- x. Preparing blood products;
- xi. Preparing operational research proposals;
- xii. Supervising the disinfection, washing and sterilization of apparatus;
- xiii. Maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation;
- xiv. Preparing laboratory periodical reports; and
- xv. Validating and Calibrating equipment's.

  
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## **b) Requirements for appointment**

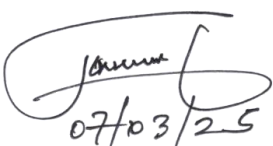
For appointment of this grade, an officer must have: -

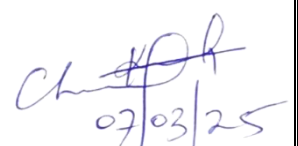
- i. Served in the grade of Senior Medical Laboratory Technologist for a minimum period of three (3) years;
- ii. Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in Supervisory Skills Course lasting not less than two(2) weeks from a recognized institution;
- vi. Certificate in computer application skills from a recognized institution;
- vii. Shown merit and ability as reflected in work performance and results.

## **33. KCPSB/2025/70: MEDICAL LABORATORY TECHNOLOGIST I, JOB GROUP 'K' (2 POSTS)**

### **a) Duties and responsibilities**

- i. Recruiting, preparing and bleeding of blood donors for transfusion services;
- ii. Performing blood grouping;
- iii. Storing blood products according to their requirements;
- iv. Screening for blood transfusion transmissible infections;
- v. Issuing blood and blood products to peripheral health facilities;
- vi. Preparing blood products;
- vii. Collecting and analyzing laboratory findings and resultant data;
- viii. Processing the specimen according to Specific Standard Operating Procedures (SOP);
- ix. Supervising the disinfection, washing and sterilization of apparatus;
- x. Mentoring and coaching trainees on practical attachment;

  
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- xi. Receiving and scrutinizing laboratory requisition forms and specimens;
- xii. Preparing clients for collection of specimens for correctness;
- xiii. Receiving, collecting, labelling and registering specimens;
- xiv. Disaggregating specimens for processing and analysis;
- xv. Preparing reagents;
- xvi. Examining specimens for quality;
- xvii. Writing and recording of laboratory findings and results;
- xviii. Dispatching of laboratory results for use in clinical management;
- xix. Preparing stains and reagents.

**b) Requirements for appointment**

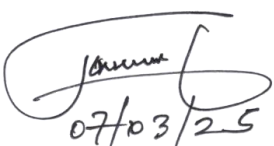
For appointment of this grade, an officer must have: -

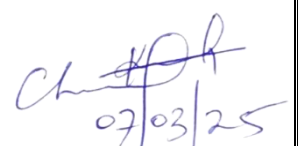
- i. Served in the grade of Medical Laboratory Technologist II for a minimum period of three (3) years;
- ii. Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in computer application skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

**34. KCPSB/2025/71: SENIOR MEDICAL LABORATORY TECHNICIAN I,  
JOB GROUP 'L' (1 POST)**

**a) Duties and Responsibilities**

- i. Processing and analyzing specimens for special techniques such as viral load and CD4 count;
- ii. Undertaking quality control measures on working reagents to ensure conformity with set standards;
- iii. Writing and recording of results;
- iv. Verification of results;

  
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- v. Sensitizing the community on importance of blood donation with other health care providers;
- vi. Recruiting, preparing and bleeding of blood donors;
- vii. Rearing and maintaining of laboratory animals for research; and
- viii. Mentoring and coaching of trainees on practical attachment.

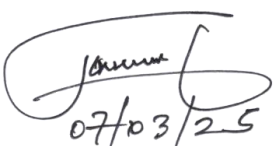
**b) Requirements for Appointment**

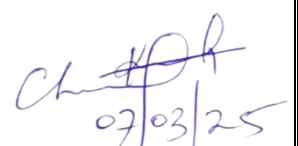
- i. Certificate in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;
- ii. Served in the grade of Senior Medical Laboratory Technician II for a minimum period of three (3) years;
- iii. Certificate of Good Clinical Laboratory Practice (GCLP) and specialized techniques from a recognized institution;
- iv. Registration certificate issued by Kenya Medical Laboratory Technicians and Technologists Board;
- v. Valid practicing license issued by Kenya Medical Laboratory Technicians and Technologists Board;
- vi. Certificate in computer skills application from a recognized institution; and
- vii. Shown merit and ability as reflected in work performance and results.

**35. KCPSB/2025/72: MEDICAL LABORATORY TECHNICIAN I, JOB GROUP 'J' (1 POSTS)**

**a) Duties and responsibilities**

- i. Examining specimens;
- ii. Writing and recording of results;
- iii. Dispatching results for clinical management;
- iv. Mentoring and coaching trainees on practical attachment;
- v. Receiving and scrutinizing laboratory requisition forms/specimens;
- vi. Preparing clients for collection of specimens;
- vii. Receiving, collecting, labelling and registering specimens;
- viii. Disaggregating specimens for processing and analysis;
- ix. Performing routine diagnostic tests and analysis;

  
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- x. Preparing reagents;
- xi. Applying quality control on working reagents to ensure conformity with the set standards;
- xii. Preparing analytical reports.

**b) Requirements for appointment**

For appointment to this grade, an officer must have: -

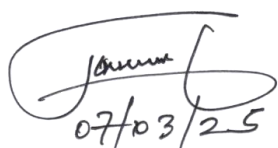
- i. Served in the grade of Medical Laboratory Technician II for a minimum period of three (3) years;
- ii. Certificate in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB);
- iii. Registration certificate issued by the Kenya Medical Laboratory Technicians and Technologists Board (KMLTTB).
- iv. Valid practicing license from Kenya Medical Laboratory Technicians and Technologist Board;
- v. Certificate in computer application skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

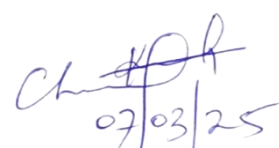
**ENTOMOLOGICAL SERVICES**

**36. KCPSB/2025/73: SENIOR MEDICAL ENTOMOLOGIST, JOB GROUP 'N' (1 POST)**

**a) Duties and Responsibilities**

- i. Develop plan of action for disease vectors and reservoirs control and surveillance.
- ii. Order, purchase and manage equipment, reagents and other materials for vectors and reservoir surveillance and control activities
- iii. Coordinate officers in the County disease vectors and reservoirs surveillance and control activities
- iv. Supervise vectors control activities and interventions in targeted communities
- v. Conduct monitoring and evaluation of disease vector and reservoirs surveys

  
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- vi. Create maps of diseases vectors and reservoirs distribution in the County
- vii. Collate and compile quarterly county disease vectors and reservoirs reports.
- viii. Liaise with Governmental and Non-Governmental organization for resource mobilization

**b) Requirements for Appointment**

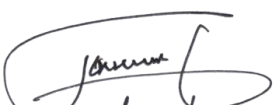
- i. Possess Bachelor of Science degree in Zoology, Entomology, Parasitology or Microbiology from a recognized university;
- ii. Must have served as Medical Entomologist officer I for a minimum period of three (3) years;
- iii. Certificate in Senior Management Course lasting not less than four (4) weeks;
- iv. Have shown merit and professional competence, ability and initiative in work performance.


**IMAGING SERVICES**

**37.KCPSB/2025/74: ASSISTANT DIRECTOR, RADIOGRAPHY SERVICES, JG 'P' (1POST)**

**a) Duties and Responsibilities**

- i. Management of Medical Imaging Services at the Sub county level or at the County Headquarters;
- ii. Provision of Radiographic Services to hospitals;
- iii. Co-ordinating and supervising implementation of policies, guidelines and regulations on Medical Imaging/ Radiographic Services;
- iv. Assisting in deploying and supervising Medical Imaging/Radiotherapy Personnel;
- v. Monitoring and evaluating Quality Control/Quality Assurance Programs;
- vi. Maintaining radiation safety standards; and
- vii. Ensuring safety storage of X-ray supplies depots in the County.

  
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**c) Requirements for Appointment**

For appointment to this grade, an officer must have:

- i. Master's degree in any of the following fields: Radiation Technology, Management or its equivalent qualification from a recognized institution;
- ii. Served in the grade of Principal Radiographer, or in a comparable and relevant position in the Public Services for at least three (3) years;
- iii. Shown merit and ability as reflected in work performance and results

**38. KCPSB/2025/75: CHIEF RADIOGRAPHER, JOB GROUP 'M' (2 POST)**

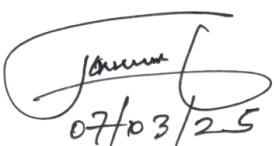
**a) Duties and responsibilities**

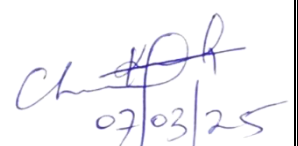
- i. Implementing policies and regulations on medical imaging services in the hospital;
- ii. Ensuring safety of radiography equipments in the Department;
- iii. Establishing and coordinating procurement;
- iv. Ensuring safe custody of radiographic and photographic supplies in the department; and
- v. Supervising junior staff and/or students on attachment in the department

**b) Requirements for appointment**

For appointment to this grade, an officer must have: -

- (i) Served in the grade of Senior Radiographer, Job Group 'L' or in a comparable and relevant position in the public Service for at least three (3) years;
- (ii) Management course lasting not less than (4) weeks from Kenya School of Government or any other recognized institution; and
- (iii) Demonstrated considerable technical competence and administrative capabilities in organizing radiographic services.

  
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## NUTRITION SERVICES

### 39. KCPSB/2025/76: PRINCIPAL NUTRITION AND DIETETICS TECHNOLOGIST, JOB GROUP 'N' (2 POST)

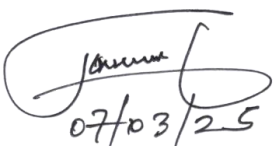
#### a) Duties and Responsibilities

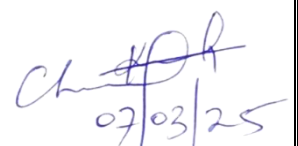
- i. Implementing, monitoring and reviewing nutrition intervention programmes;
- ii. Supervising administration of therapeutic diets;
- iii. Preparing monthly report for the station or health facility;
- iv. Providing education and creating nutrition awareness in training institutions;
- v. Conducting nutrition and dietetics situational analysis in schools and feeding programmes;
- vi. Implementing appropriate nutritional interventions in schools and other training Institutions;
- vii. Providing nutrition consultancy support in patient management in health care facilities;
- viii. Supervising provision parenteral and enteral nutrition; and
- ix. Coaching and mentoring of staff in lower levels.

#### b) Requirements for appointment

For appointment to this grade, an officer must have: -

- i. Diploma in Community Nutrition, Clinical Nutrition or Nutrition and Dietetics from a recognized Institution;
- ii. Served in the grade of Chief Nutrition and Dietetics Technologist for a minimum period of three (3) years;
- iii. Certificate in Management Course lasting not less than Four (4) weeks;
- iv. Certificate in Computer application skills from a recognized Institution;
- v. Registration by the Council of the Institute of Nutritionist and Dieticians (CIND); and
- vi. Shown merit and ability as reflected in work performance and results.

  
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## PHYSIOTHERAPY SERVICES

### 40. KCPSB/2025/77: SENIOR PRINCIPAL ASSISTANT PHYSIOTHERAPIST, JOB GROUP 'P' (1 POST)

#### a) Duties and Responsibilities

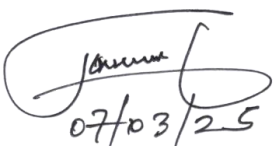
Duties and responsibilities at this level will entail: -

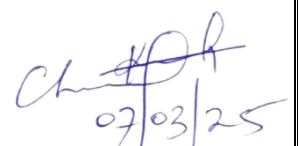
- i. Treating and rehabilitating patients/clients using physiotherapy interventions i.e. Electro-therapy, manipulative therapy/ technology, exercise therapy among others in clinical areas and the community;
- ii. Planning and organizing group physio therapy treatments/ sessions for patients and clients;
- iii. Evaluating treatment outcomes for review, placement, referral or discharge;
- iv. Initiating community disability assessment outreach programs;
- v. Liaising with other stakeholders in providing appropriate advise to patients/clients on exercise posture and movement;
- vi. Providing health promotion and education to patients /clients on neuro-musculoskeletal disorders and health;
- vii. Maintaining and up to-date database for physiotherapy services for input into the integrated health information system;
- viii. Inducting students on practical training on physiotherapy services;
- ix. Requisitioning and ensuring availability and proper utilization of physiotherapy supplies and equipment as well as giving support and health education to patients and relatives in hospital;
- x. Analyzing data and preparing report; and
- xi. coaching and mentoring of staff.

#### b) Requirements for appointments

For appointment to this grade, an officer must have;

- i. Served in the grade of Principal Assistant Physiotherapist for a minimum period of (3) three years;

  
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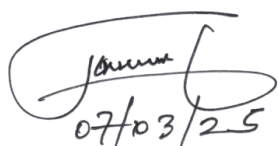
  
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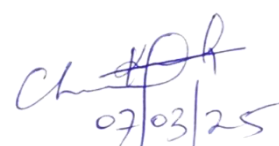
- ii. Higher diploma in Orthopedic Manual Therapy or its equivalent qualification from a recognized institution;
- iii. Certificate of registration from the Physiotherapy Council of Kenya (PCK);
- iv. Current certificate of practice from Physiotherapy Council of Kenya (PCK);
- v. Certificate in Management Course lasting not less than (4) four weeks from a recognized institution;
- vi. Certificate in computer application skills; and
- vii. Shown merit and ability as reflected in work performance and results.

#### **41. KCPSB/2025/78: PRINCIPAL ASSISTANT PHYSIOTHERAPIST, JOB GROUP 'N' (6 POSTS)**

##### **a) Duties and Responsibilities**

- i. Treating and rehabilitating patients/clients using Physiotherapy interventions i.e. Electrotherapy, Manipulative Therapy/Technology, exercise therapy among others in clinical areas and the community.
- ii. Planning and organizing group Physiotherapy treatments/ sessions for patients and clients;
- iii. Evaluating treatment outcomes for review, placement, referral or discharge;
- iv. Carrying out physical disability assessments for categorization, registration and other support;
- v. Providing health promotions and education to patients/clients on neuro musculoskeletal disorders and health living to prevent non-communicable diseases;
- vi. Maintaining information and records relating to patients;
- vii. Inducting students on practical training on Physiotherapy therapy services;
- viii. Requisitioning and ensuring availability and proper utilization of Physiotherapy supplies and equipment as well as giving support and health education to patients and relatives in hospitals;
- ix. Maintaining equipment and inventory;

  
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- x. Analyzing data and preparing reports;
- xi. Coaching and mentoring of staff.

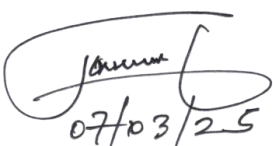
**b) Requirements for Appointment**

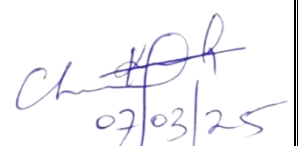
- i. Served in the grade of Chief Assistant Physiotherapist for a minimum period of three (3) years;
- ii. Diploma in Physiotherapy from a recognized institution;
- iii. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate of Registration from the Physiotherapy Council of Kenya (PCK);
- v. Current Certificate of practice from Physiotherapy Council of Kenya (PCK);
- vi. Certificate any computer application skills; and
- vii. Shown merit and ability as reflected in work performance and results.

**42. KCPSB/2025/79: CHIEF ASSISTANT PHYSIOTHERAPIST, JOB GROUP 'M (1 POST)**

**a) Duties and Responsibilities**

- i. Treating and rehabilitating patients/clients using physiotherapy innervations i.e. Electrotherapy, Manipulative Therapy/Technology, Exercise Therapy among others in Clinical areas and the community
- ii. Planning and organizing group Physiotherapy treatments/sessions for patients and clients;
- iii. Providing health promotion and education to patients/clients on neuro musculoskeletal disorders and health living to prevent non-communicable diseases;
- iv. Verifying and maintaining information and records relating to patients;
- v. Ensuring availability of Physiotherapy supplies and equipment as well as giving support and health education to patients and relatives in hospital;
- vi. Analysing data for research; and
- vii. Preparing Periodic reports.

  
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## **b) Requirements for Appointment**

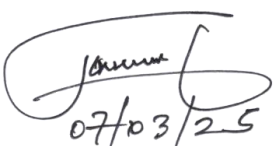
For appointment to this grade, an Officer must have

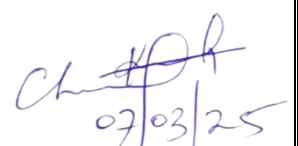
- i. Served in the grade of Senior Assistant Physiotherapist for a minimum period of 3) Years
- ii. Diploma in Physiotherapy from a recognized institution
- iii. Certificate in Supervisory Course lasting not less than (2) weeks from a recognized institution
- iv. Certificate of Registration from the Physiotherapy Council of Kenya(PCK)
- v. Current Certificate of Practice from Physiotherapy Council of Kenya(PCK)
- vi. Certificate in Computer Application Skills from a recognized institution
- vii. Shown merit and ability as reflected in work performance and results.

## **43. KCPSB/2025/80: SENIOR ASSISTANT PHYSIOTHERAPIST, JOB GROUP 'L' (2 POSTS)**

### **a) Duties and Responsibilities**

- i. Screening, assessing and providing therapeutic exercise, manual therapy, electrotherapy and hydrotherapy interventions as per the patients/clients formulated treatment plan at an inpatient and outpatient unit/ward/health institution;
- ii. Carrying out physical disability assessments for categorization, registration and other support;
- iii. Providing health promotion and education to patients/clients on neuro musculoskeletal disorders and health living to prevent non-communicable diseases;
- iv. Verifying and maintaining information and records relating to patients;
- v. Ensuring availability of supplies and equipment as well as giving support and health education to patients and relatives in hospital;
- vi. Maintaining information and records relating to patients;

  
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- vii. Sensitizing the community on Physiotherapy issues; and
- viii. Preparing Periodic reports

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have;

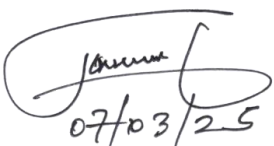
- i. Diploma in Physiotherapy from a recognized institution;
- ii. Served in the grade of Assistant Physiotherapist I for a minimum period of Three (3) Years;
- iii. Certificate of Registration from the Physiotherapy Council of Kenya (PCK);
- iv. Current Certificate of Practice from Physiotherapy Council of Kenya (PCK);
- v. Certificate in Computer Application Skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

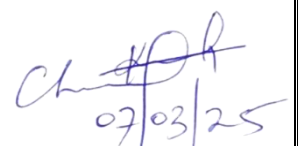
**ORTHOPAEDIC TRAUMA TECHNOLOGISTS**

**44. KCPSB/2025/81: CHIEF ORTHOPAEDIC TRAUMA TECHNOLOGIST, JOB GROUP 'M' (1 POST)**

**a) Duties and Responsibilities**

- i. Interpreting Radiological Images of Orthopaedic and trauma cases;
- ii. Supervising the fixing and removal of casts, bandages and tractions to and from patients;
- iii. Managing the correction of congenital Talipes Equino-varus (C.T.E.V);
- iv. Ensuring the documentation of orthopaedic and trauma cases;
- v. Assessing and referring patients with musculo-skeletal conditions;
- vi. Managing minor orthopaedic and trauma cases in emergencies and accidents;
- vii. Sensitizing and creating awareness on orthopaedic trauma conditions to the communities;
- viii. Initiating research on orthopaedic and trauma techniques and trends.
- ix. Providing orthopaedic and trauma assistance during orthopaedic surgical operations;

  
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- x. Carrying out minor orthopaedic operative techniques involving insertion and removal of Steinman's pins and skull calipers;
- xi. Ensuring collection and compiling of orthopaedic and trauma reports;
- xii. Conducting follow-ups on orthopaedic and trauma cases in the wards and out-patients' clinics;
- xiii. Collecting and collating data relating to orthopaedic and trauma conditions;
- xiv. Counseling patients/clients of issues regarding orthopaedic trauma; and
- xv. Coaching and mentoring health trainees in orthopaedic and trauma.

**b) Requirements for appointments**

For appointment to this grade, an officer must have: -

- i. Diploma in Orthopaedic plaster technology from a recognized institution;
- ii. Served in the grade of Senior Orthopaedic Trauma Technologist for a minimum period of (3) years;
- iii. Certificate in management course lasting not less than (2) two weeks from a recognized institution;
- iv. Certificate in computer application from a recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.

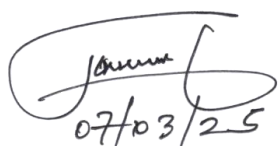
**OCCUPATIONAL THERAPY SERVICES**

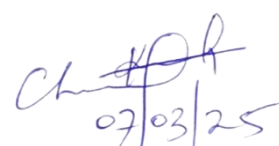
**45. KCPS/2025/82: SENIOR PRINCIPAL ASSISTANT OCCUPATIONAL THERAPIST, JOB GROUP 'P' (3 POSTS)**

**a) Duties and responsibilities**

Duties and responsibilities at this level will entail; -

- i. Assessing, formulating and implementing patient's treatment plan;
- ii. Carrying out vocational appointment and recommending appropriate placement;
- iii. Maintaining up to date records;
- iv. Keeping information relating to patients/ clients;

  
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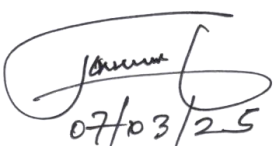
  
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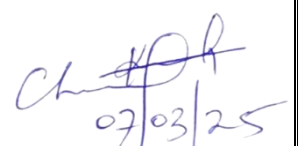
- v. Preparing occupational therapy health educational, materials
- vi. Preparing discharge plans;
- vii. Carrying out home and work environmental assessment and making appropriate recommendation;
- viii. Following up on patients progress;
- ix. Analyzing data for research;
- x. Inducting students on practical training on occupational therapy services;
- xi. Preparing and compiling periodic reports; and
- xii. Evaluating occupational therapy activities in the area of deployment including forensic occupational therapy, economic consultancy, gerontic occupational therapy

**b) Requirements for appointment**

For appointment to this grade an officer must have: -

- i. Diploma in Occupational Therapy from a recognized institution;
- ii. Higher Diploma in any of the following disciplines; Sensory Integration, Speech Therapy, Hand Therapy, Gerontology, Neuro-Developmental Therapy, Paediatric Occupational Therapy, Community Occupational Therapy and Psychosocial Occupational Therapy or Specialized Driver Assessment from a recognized institution;
- iii. Served in the grade of Principal Assistant Occupational Therapist II for a minimum period of three (3) years;
- iv. Certificate in management Course lasting not less than four (4) weeks from a recognized institution;
- v. Certificate in Computer Application Skills from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

  
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**46. KCPSB/2025/83: CHIEF ASSISTANT OCCUPATIONAL THERAPIST,  
JOB GROUP 'M' (1 POST)**

**a) Duties and Responsibilities**

- i. Assessing formulating and implementing patients treatment plan;
- ii. Carrying out functional and vocational assessments and formulate necessary interventions;
- iii. Maintaining records and data relating to patients;
- iv. Preparing occupational therapy health education materials;
- v. Promoting health education in the area of disability;
- vi. Following up on patient's progress;
- vii. Compiling and analyzing data for research;
- viii. Inducting students on practical training on occupational therapy services; and
- ix. Compiling periodic reports.

**b) Requirement for appointment**

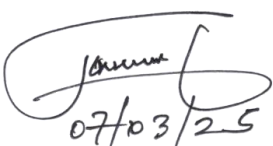
For appointment to this grade, an officer must have: -

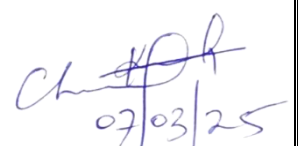
- i. Diploma in occupational therapy from a recognized institution;
- ii. Served in the grade of Senior Assistant Occupational therapist for a minimum period of (3) three years;
- iii. Certificate in supervisory skills course lasting not less than (2) two weeks from a recognized institution;
- iv. Certificate in Computer Application Skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

**47. KCPSB/2025/84: SENIOR ASSISTANT OCCUPATIONAL THERAPIST,  
JOB GROUP 'L' (1 POST)**

**a) Duties and Responsibilities**

- i. Carrying out Community based rehabilitation activities;
- ii. Assessing formulating and implementing patients plan;
- iii. Carrying out Functional assessments and formulating necessary interventions recommending appropriate placement;
- iv. Maintaining records and data relating to patients;
- v. Providing health education to patients and care givers;

  
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- vi. Following up on patient's progress;
- vii. Carrying out community-based rehabilitation activities;
- viii. Requisitioning and ensuring proper utilization of Occupational therapy supplies and equipment; and
- ix. Compiling periodic reports.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:

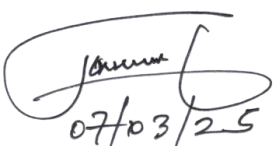
- i. Served in the grade of Assistant Occupational Therapist I for a minimum period of three (3) yrs;
- ii. Diploma in Occupational Therapy from a recognized institution;
- iii. Certificate in Computer Application Skills from a recognized institution;
- iv. Shown merit and ability as reflected in work performance and results.

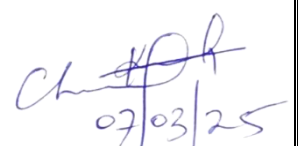
**MEDICAL SOCIAL WORK SERVICES**

**48. KCPSB/2025/85: SENIOR ASSISTANT PRINCIPAL, MEDICAL SOCIAL WORKER, JOB GROUP 'P' (1 POST)**

**a) Duties and Responsibilities**

- i. Developing and implementing Medical Social and rehabilitation strategies;
- ii. Developing medical Social work programmes;
- iii. Developing psychosocial rehabilitation programmes;
- iv. Assisting patients in waiver/credit processing;
- v. Assisting in rehabilitation and resettlement of mental patients back to society;
- vi. Identifying neglected and abandoned clients/patients for repatriation and general administration;
- vii. Developing psychosocial programmes in health facilities and communities within its environs;
- viii. Coordinating creation of awareness on medical social issues in liaison with other stakeholders;

  
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- ix. Implementing recommendations on improvement of medical social services in health care facilities;
- x. Guiding and counselling of patients and relatives;
- xi. Carrying out research and preparing reports on medical social issues and emerging trends;
- xii. Preparing strategic/work plans; and
- xiii. Coaching and mentoring of staff.

**b) Requirements for Appointment**

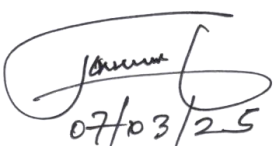
For appointment to this grade, an officer must have:-

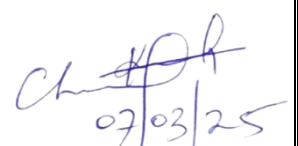
- i. Bachelor's degree in any of the following disciplines: Medical Social Work, Mental Health, Psychology or equivalent qualification from a recognized institution;

**OR**

Bachelor's degree in any of the following disciplines: Sociology, Social Work or equivalent qualification from a recognized institution Plus a Diploma in any of the following fields: Medical Social Work, Mental Health, Psychology or equivalent qualification from a recognized institution;

- ii. Master's degree in any of the following disciplines: Medical Sociology, Social Work, Sociology, Psychiatric Social Work, or equivalent qualification from a recognized institution;
- iii. Served in the grade of Assistant Principal Medical Social Worker for a minimum period of three (3) years;
- iv. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- v. A certificate in Computer Applications from a recognized institution;
- vi. Be conversant with the Public Health Act, Mental Health Act, Social Assistance Act 2013 and other Health related Acts; and
- vii. Demonstrated professional competence and ability as reflected in work performance and results.

  
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**49. KCPSB/2025/86: CHIEF MEDICAL SOCIAL WORKER, JOB GROUP 'M' (1 POST)**

**a) Duties and Responsibilities**

- i. Advising Medical Officers on all aspects of medical social work programmes;
- ii. General administration and execution of medical social work services;
- iii. Identifying, defining and designing solutions and programme for major social problems at the county/sub- county level/medical institution;
- iv. Handling psychosocial problems of patients in health facilities or psychiatric unit: extracting psychosocial information in health facilities or psychiatric unit; and
- v. Analysing research data and preparing reports on psychosocial issues.

**b) Requirements for appointment**

For appointment to this grade, an Officer must have:-

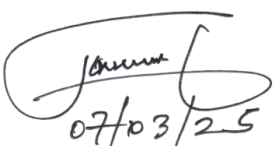
- i. Served in the grade of Senior Medical Social Worker or in a comparable and relevant position in the public service for a minimum period of three (3) years;
- ii. Attended a management course lasting not less than four (4) weeks from a recognised institution; and
- iii. Demonstrated competence, ability and initiative in work performance and results.

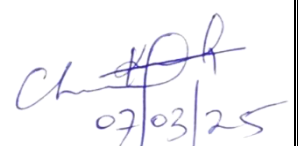
**BIOMEDICAL ENGINEERING SERVICES**

**50. KCPSB/2025/87: SENIOR PRINCIPAL MEDICAL ENGINEERING TECHNOLOGIST JOB GROUP 'P' (1 POST)**

**a) Duties and Responsibilities**

- i. Providing specification on procurement of appropriate medical equipment;
- ii. Overseeing installation, commissioning/ decommission, maintenance and repair of medium technology medical equipment/plant and furniture;

  
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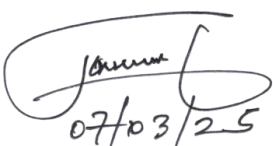


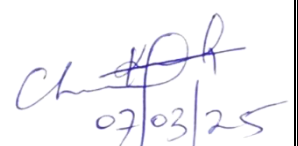
- iii. Overseeing medical engineering works in a health facility;
- iv. Undertaking research;
- v. Coordinating preparation and implementation of planned preventive maintenance schedule (PPM);
- vi. Ensuring quality of medical equipment for performance and safety measure;
- vii. Managing information on medical engineering services;
- viii. Inculcating use of ICT in the maintenance and management of medical equipment;
- ix. Supporting e-Health and Tele-medicine Technology;
- x. Forming network in support of medical engineering projects and programmes;
- xi. Monitoring and evaluation of medical engineering programmes and projects;
- xii. Training users on use and maintenance on use and maintenance of medical equipment; and
- xiii. Coaching and mentoring of staff working under the officer.

**b) Requirements for appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Principal Medical Engineering Technologist II for a minimum period of three (3) years;
- ii. Diploma in Medical Engineering or any other equivalent qualification from a recognized Institution;
- iii. Higher National Diploma in any of the following fields; Medical Engineering, Electrical Engineering, Electronic Engineering or any other equivalent qualification from a recognized institution;
- iv. Certificate in Management Course lasting not less than four (4) weeks from a recognized Institution;
- v. Certificate in computer application skills from a recognized Institution; and
- vi. Shown merit and ability as reflected in work performance.

  
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**51. KCPSB/2025/88: PRINCIPAL MEDICAL ENGINEERING TECHNOLOGIST,  
JOB GROUP 'N' (I POST)**

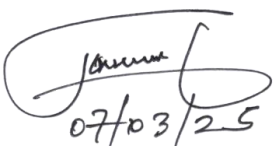
**a) Duties and Responsibilities**

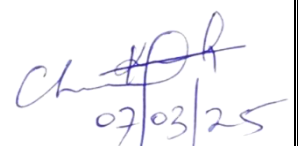
- i. Providing specifications on procurement of appropriate medical equipment;
- ii. Installing, maintaining and preparing medium technology medical equipment/plant and furniture;
- iii. Supervising installations and commissioning/decommissioning of medium technology medical equipment;
- iv. Supervising Medical Engineering works in a health facility;
- v. Analyzing information for research;
- vi. Preparing planned preventive measures schedule (PPM);
- vii. Ensuring quality of medical equipment of terms of performance and safety;
- viii. Maintaining information on medical engineering services for input into Health information management system;
- ix. Training users on use and maintenance of medical equipment;
- x. Coaching and mentoring of staff working under the Officer.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:

- i. Served in the grade of Chief Medical Engineering Technologist for a minimum period of three (3) years;
- ii. Diploma in Medical Engineering or any other equivalent qualifications from a recognized institution;
- iii. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate in Computer application skills from a recognized institution;
- v. Shown Merit and ability as reflected in work performance.

  
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**52. KCPSB/2025/89: CHIEF MEDICAL ENGINEERING TECHNOLOGIST,  
JOB GROUP 'M' (2 POST)**

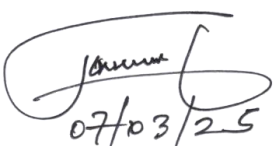
**a) Duties and Responsibilities**

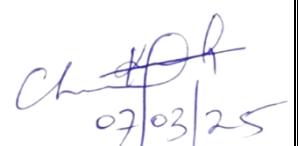
- i. Providing specifications on procurement of appropriate medical equipment;
- ii. Installing, maintaining and preparing medium technology medical equipment/plant and furniture;
- iii. Supervising installations and commissioning/decommissioning of medium technology medical equipment;
- iv. Analyzing information for research;
- v. Preparing planned preventive measures schedule (PPM);
- vi. Maintaining information on medical engineering services for input into Health information management system;
- vii. Training users on use and maintenance of medical equipment;
- viii. Coaching and mentoring of staff working under the Officer.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:

- i. Served in the grade of Senior Medical Engineering Technologist for a minimum period of three (3) years;
- ii. Diploma in Medical Engineering or any other equivalent qualifications from a recognized institution;
- iii. Certificate in Supervisory skills course lasting not less than four (2) weeks from a recognized institution;
- iv. Certificate in Computer application skills from a recognized institution;
- v. Shown Merit and ability as reflected in work performance.

  
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**53. KCPSB/2025/90: MEDICAL ENGINEERING TECHNOLOGIST I, JOB GROUP 'K' (2 POSTS)**

**a) Duties and Responsibilities**

- i. Implementing medical engineering programmes and projects
- ii. Providing user support;
- iii. Undertaking preventive maintenance and repairs of medical/hospital equipment, plants, furniture and instruments;
- iv. Providing specifications for spare parts and consumables;
- v. Maintaining information on medical engineering services for input into integrated Health Information management systems;
- vi. Sensitizing users on use and maintenance of medical equipment.

**b) Requirements for Appointment**

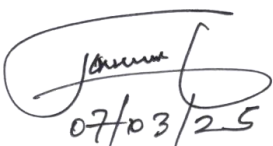
- i. Served in the grade of Medical Engineering Technologist II for a minimum period of three (3) years;
- ii. Diploma in Medical Engineering or any other equivalent qualifications from a recognized institution;
- iii. Certificate in Computer application skills from a recognized institution;
- iv. Shown Merit and ability as reflected in work performance.

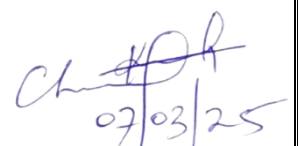
**54. KCPSB/2025/91: SENIOR MEDICAL ENGINEERING TECHNICIAN, JOB GROUP 'K' (1 POST)**

**a) Duties and responsibilities**

Duties and Responsibilities at this level will entail: -

- i. Undertaking Medical equipment, plants, instruments and limited health facilities and utilities;
- ii. Implementing medical engineering programmes and projects;
- iii. Providing user support;
- iv. Undertaking preventive maintenance and repairs of medical/hospital equipment's, furniture and instruments;
- v. Compiling information on medical engineering services for input into the Health Information Management System;
- vi. Ordering for spare parts and consumables; and

  
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- vii. Taking/maintaining inventory of medical/hospital equipment's, furniture and plants.

**b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Medical Engineering Technician I for a minimum period of three (3) years;
- ii. Certificate in Medical Engineering or any other equivalent qualification from a recognized institution;
- iii. Certificate in Computer Application Skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

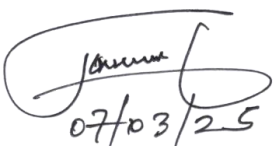
**55. KCPSB/2025/92: MEDICAL ENGINEERING TECHNICIAN I, JOB GROUP 'J' (1 POST)**

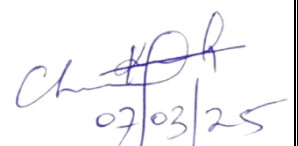
**a) Duties and responsibilities**

- (i) Undertaking preventive maintenance and repairs of medical/hospital equipment, plant, furniture and instruments,
- (ii) Carrying out minor repairs of health facilities and utilities;
- (iii) Ordering for spare parts and consumables;
- (iv) Taking/maintaining inventory of medical/hospital equipment, furniture and plants;
- (v) Collating and compiling information for research;
- (vi) Collating and compiling information on medical engineering services for input into the health information management system;
- (vii) Implementing Medical Engineering programmes and projects.

**b) Requirements for appointment**

- i. Served in the grade of Medical Engineering Technician II for a minimum period of three(3) years;
- ii. Certificate in Medical Engineering or any other equivalent qualification from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution;
- iv. Shown merit and ability as reflected in work performance and results.

  
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## HEALTH ADMINISTRATIVE SERVICES

### 56. KCPSB/2025/93: DEPUTY CHIEF HEALTH ADMINISTRATIVE OFFICER JOB GROUP 'N' (1 POST)

#### a) Duties and Responsibilities

- i. Ensuring efficient and effective management of health support services;
- ii. Promoting the welfare of patients and staff and ensuring their security;
- iii. Liaising with other professionals and technical departmental heads in order to improve the overall management and delivery of health care services; and
- iv. Promoting discipline and professionalism among the health administrative personnel.

#### b) Requirements for appointment

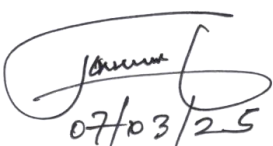
For appointment to this grade, an officer must have;-

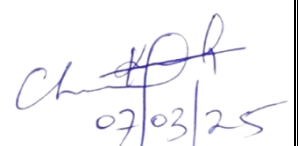
- i. Served in the grade of Assistant Chief Health Administrative Officer or in a comparable Position for a minimum period of three(3) years;
- ii. Undertaken a Senior Management Course lasting for not less than Four (4) weeks; and
- iii. Demonstrated Professional competence and administrative ability in the management of Health services in a County General Hospital.

### 57. KCPSB/2025/94: ASSISTANT CHIEF HEALTH ADMINISTRATIVE OFFICER, JOB GROUP 'M' (2 POST)

#### a) Duties and responsibilities

- i. Ensuring efficient and effective management of health support services;
- ii. Promoting the welfare of patients and staff and ensuring their security;
- iii. Liaising with other professional and technical departmental heads in order to improve overall management and delivering of health care services; and
- iv. Promoting discipline and professionalism among the health administrative personnel.

  
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## **b) Requirements for appointments**

For appointment to this grade, an officer must:

- i. Served in the grade of Senior Health Administrative Officer or in a comparable position for a minimum position of three (3) years; and
- ii. Demonstrated professional competence in the management of health services in a Health Institution.

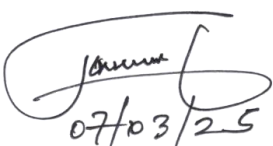
## **HEALTH INFORMATION SERVICES**

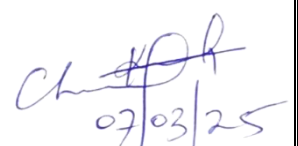
### **58. KCPSB/2025/95: ASSISTANT DIRECTOR, HEALTH RECORDS AND INFORMATION MANAGEMENT, JOB GROUP 'P' (1 POST)**

#### **a) Duties and Responsibilities**

Duties and responsibilities at this level will entail: -

- i. Implementing Health Records and Information Policies and Procedures;
- ii. Implementing *medico - legal* rules and regulations;
- iii. Providing Disseminating policy guidelines/procedures that affect the health records and information services;
- iv. Initiating policy issues and procedures;
- v. Designing Health Records Monitoring and Evaluation Tools;
- vi. Organizing field supervision;
- vii. Formulating, Monitoring and evaluation frameworks;
- viii. Measuring performance of Health Records Management Indicators;
- ix. Providing guidelines on disclosure, confidentiality, safety, security and exchange of Health Records and Information;
- x. Coding diseases and surgical procedures according to international classification of diseases and procedures in medicine;
- xi. Indexing diseases and surgical procedures;
- xii. Coordinating and implementing training programs; and
- xiii. Instructing/lecturing on Health Records & Information in Medicine Training Institutions

  
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## **b) Requirements for Appointment**

For appointment to this grade, an officer must have: -

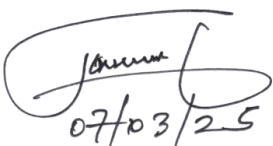
- i. Bachelor's Degree in Health Records and Information Management from a Recognized institution;
- ii. Master's Degree in any of the following disciplines; Health Records and Information Management, Health System Management, Public Health, Health Informatics, Health Service Management, Health Economics, Health Monitoring and Evaluation, Epidemiology, Information Technology, Information Science, Biostatistics or Computer science from a recognized institution;
- iii. Served in the grade of Principal Health Records and Information Management Officer for a period of (3) years;
- iv. Certificate in Senior Management Course lasting for not less than (4) four weeks from a recognized institution;
- v. Certificate in computer application skills from a recognized institution; and
- vi. Demonstrated outstanding administrative capabilities in work performance and results.

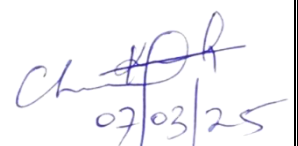
### **59. KCPSB/2025/96: PRINCIPAL HEALTH RECORDS AND INFORMATION MANAGAMENT OFFICER, JOB GROUP 'N' (1 POST)**

## **a) Duties and Responsibilities**

Duties and this level will entail: -

- i. Implementing Health Records and information policies and guidelines;
- ii. Providing advice on disclosure, confidentiality, security and exchange of Health Record's and Information;
- iii. Analyzing Health data;
- iv. Carrying out health Records and information system review;
- v. Designing medical and surgical indices;
- vi. Developing health data quality audit tools;
- vii. Designing monitoring and evaluation tools;

  
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- viii. Disseminating Health Information;
- ix. Maintaining records safety and confidentiality;
- x. Maintaining diagnostic and surgical indices;
- xi. Maintaining master index;
- xii. Coding diseases and surgical procedures according to the international classification of diseases and procedures in medicine; and
- xiii. Indexing diseases and surgical procedures.

**b) Requirements for appointment**

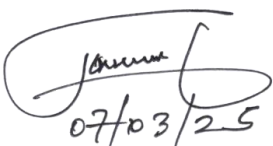
For appointment to this grade an officer must have: -

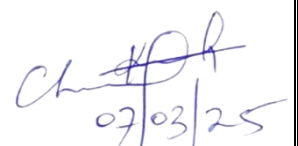
- i. Bachelor's degree in Health Records and Information Management from a recognized institution;
- ii. Served in the grade of Chief Health Records and Information Management Officer for a minimum period of (3) three years;
- iii. Certificate in Management Course lasting not less than (4) four weeks from a recognized institution;
- iv. Certificate in computer application skills from a recognized institution; and
- v. Shown merit and ability as reflected in work performance and results.

**60. KCPSB/2025/97: ASSISTANT PRINCIPAL HEALTH RECORDS AND INFORMATION MANAGEMENT OFFICER, JOB GROUP 'N' (3 POSTS)**

**a) Duties and Responsibilities**

- i. Implementing health records and information policies and guidelines
- ii. Providing advice on disclosure, confidentiality, security and exchange of health records and information
- iii. Coordinating analysis of medical records data
- iv. Carrying out Health records data
- v. Carrying out Health records and information system review
- vi. Designing Medical and Surgical indices
- vii. Developing data Quality audit tools

  
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- viii. Designing health records monitoring and evaluation tools
- ix. Developing data quality audit tools
- x. Disseminating health Information
- xi. Maintaining health records safety and confidentiality
- xii. Maintaining diagnostic and surgical indices
- xiii. Maintaining Patient Master Index
- xiv. Coding diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine
- xv. Indexing diseases and surgical procedures

**b) Requirements for Appointment**

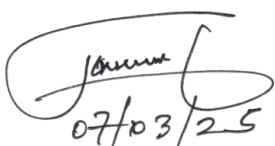
For appointment to this grade, an Officer must have:

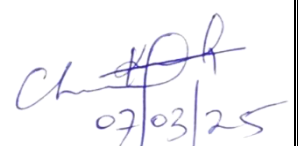
- i. Served in the grade of Assistant Chief Health and Information Management Officer for a minimum Period of three (3) years.
- ii. Diploma in Health Records and Information Technology from a recognized institution.
- iii. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution.
- iv. Certificate in Computer application skills from a recognized institution.
- v. Demonstrated outstanding administrative capabilities in work performance and results.

**61. KCPSB/2025/98: ASSISTANT CHIEF HEALTH RECORDS AND INFORMATION MANAGEMENT OFFICER, JOB GROUP 'M' (1 POSTS)**

**a) Duties and Responsibilities**

- i. Implementing health records and information policies and guidelines;
- ii. Providing advice on disclosure, confidentiality, security and exchange of health records and information;
- iii. Carrying Out Health records and information system review;
- iv. Designing health records monitoring and evaluation tools;
- v. Maintaining health records safety and confidentiality;

  
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- vi. Maintaining Patient Master Index;
- vii. Coding diseases and surgical procedures according to the International Classification of Diseases and Procedures in Medicine;
- viii. Developing data Quality audit tools; and
- ix. Indexing diseases and surgical procedures.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have:-

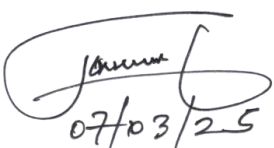
- i. Served in the grade of Assistant Senior Health Records and Information Management Officer for a minimum Period of three (3) years.
- ii. Diploma in Health Records and Information Technology from a recognized institution
- iii. Certificate in Supervisory Skills/Management Course lasting not less than two (2) weeks from a recognized institution
- iv. Certificate in Computer application skills from a recognized institution
- v. Demonstrated merit and ability as reflected in work performance and results.

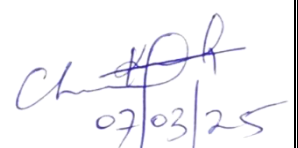
**PUBLIC HEALTH SERVICES**

**62. KCPSB/2025/99: ASSISTANT DIRECTOR, PUBLIC HEALTH, JOB GROUP 'P' (3 POST)**

**a) Duties and Responsibilities**

- i. Monitoring, enforcing and implementing statutory provisions and other relevant legislations on public health;
- ii. Setting standards and guidelines in the provision of public health services;
- iii. Monitoring the implementation of public health projects and programmes;
- iv. Enforcing international health regulations and rules;
- v. Carrying out research on public health needs;

  
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- vi. Monitoring the development and management of public and private mortuaries, cemeteries and crematoria;
- vii. Preparing proposals for resource mobilization;
- viii. Organizing forums with relevant partners and agencies in support of public health programmes and projects;
- ix. Planning and budgeting for the 'departmental resources;
- x. Integrating modern information communication technology in the department;
- xi. Developing strategic/work plans, performance targets and contracts in the department; and coaching and mentoring of staff.

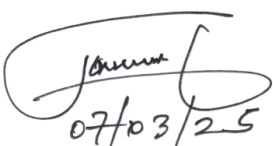
**b) Requirements for Appointment**

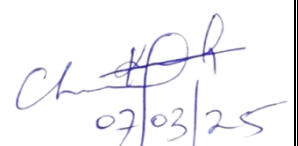
For appointment to this grade, an officer must have:

- i. Served in the grade of Principal Public Health Officer or Principal Assistant Public Health Officer for a minimum period of three (3) years;
- ii. Post-Graduate Diploma in any of the following disciplines: Food Science and Inspection, Solid Waste Management, Occupational Health and Safety, Epidemiology, Health Promotion and Education or equivalent qualification from a recognized institution;

**OR**

- Bachelor's degree in either Environmental Health or Public Health or equivalent qualification from a recognized Institution;
- iii. Master's Degree in any of the following: Environmental Health, Public Health, Epidemiology, Food Safety and Quality, Food Science and Technology, Community Health, Occupational Health and Safety, Health Promotion and Education, Solid Waste Management or Disaster Management from a recognized institution;
  - iv. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
  - v. Certificate in Computer Application Skills from a recognized institution;
- and

  
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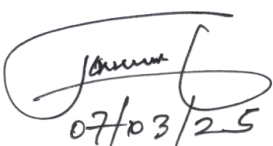
  
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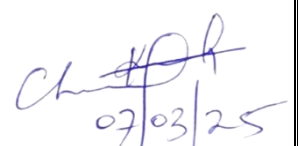
- vi. Demonstrated professional competence and ability as reflected in work performance and results.

**63. KCPSB/2025/100: PRINCIPAL PUBLIC HEALTH OFFICER, JOB GROUP 'N' (1 POST)**

**a) Duties and Responsibilities**

- i. Monitoring and evaluating environmental health risks;
- ii. Implementing promotive and preventive health programmes;
- iii. Monitoring and evaluating compliance to urban and rural sanitation standards in dwellings, commercial premises and work places;
- iv. Monitoring and evaluating the management of solid/liquid and other hazardous wastes;
- v. Promoting hygiene education including school health programmes;
- vi. Implementing international health regulations and rules at ports, airports, frontiers and border posts;
- vii. Educating the public on health and safety at work place;
- viii. Coordinating community based health care programmes;
- ix. Carrying out surveillance on environmental health pollutants and advising on prevention and control of disease incidences and outbreaks;
- x. Liaising with other stakeholders in carrying out disaster preparedness and response;
- xi. Compiling research reports on public health;
- xii. Compiling and analysing public health data and reports;
- xiii. Promoting modern information and communication technology in the provision of public health services.

  
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## **b) Requirements for Appointment**

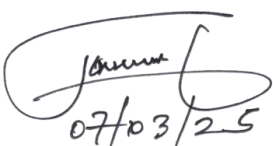
For appointment of this grade, an officer must have:-

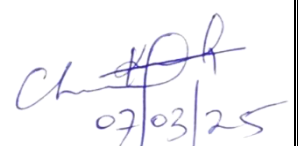
- i. Served in the grade of Chief Public Health Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Environmental Health or Public Health from a recognized Institution;
- iii. Certificate of competence from the Association of Public Health Officers;
- iv. Certificate in Computer Application Skills from a recognized institution;
- v. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- vi. Shown merit and ability as reflected in work performance and results.

## **64. KCPSB/2025/101: CHIEF PUBLIC HEALTH OFFICER, JOB GROUP 'M' (2 POSTS)**

### **a) Duties and Responsibilities**

- i. implementing promotive and preventive health programs;
- ii. monitoring compliance to urban and rural sanitation standards in dwellings, commercial premises and work places;
- iii. monitoring the management of solid/liquid and other hazardous wastes;
- iv. ensuring safety and quality of food and water for both domestic and industrial use;
- v. carrying out surveillance on environmental health pollutants;
- vi. promoting hygiene education including school health programmes;
- vii. carrying out surveillance and advising on prevention and control of disease incidences and outbreaks;
- viii. liaising with other stakeholders in carrying out disaster preparedness and response;
- ix. compiling research reports on public health;
- x. compiling and analysing of public health data and reports;
- xi. Promoting modern information and communication technology in the provision of public health services.

  
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## **b) Requirements for Appointment**

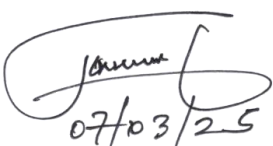
For appointment of this grade, an officer must have:-

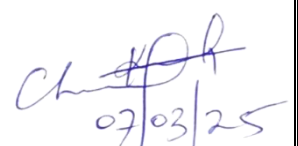
- i. Served in the grade of Senior Public Health Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Environmental Health or Public Health from a recognized Institution;
- iii. Certificate of competence from the Association of Public Health Officers;
- iv. Certificate in Computer Application Skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

## **65. KCPSB/2025/102: SENIOR PUBLIC HEALTH OFFICER, JOB GROUP 'L' (2 POSTS)**

### **a) Duties and Responsibilities**

- i. Identifying environmental health issues at community level;
- ii. assessing health needs of the community;
- iii. coordinating sanitation and hygiene programmes in the community;
- iv. sensitizing communities on food and water safety measures;
- v. conducting Training for Public Health Trainees; Community Own Resource Persons (CORPS), community based Health Workers (CHWs) and Community Health Committees(CHCs) on Public Health issues;
- vi. implementing environmental health programs and projects;
- vii. collecting water and food samples for bacteriological and chemical analysis;
- viii. initiating and implementing Community Based Health Care Programs;
- ix. implementing integrated mosquito control and other public health strategies; following up on proper collection and disposal of solid waste in markets and other dwelling premises in towns;
- x. Carrying out disease surveillance, prevention and control; and coordinating immunization programmes.

  
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## **b) Requirements for Appointment**

For appointment of this grade, an officer must have:

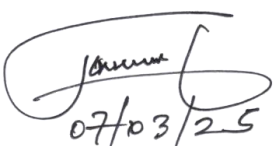
- i. Served in the grade of Public Health Officer for a minimum period of three (3) years;
- ii. Bachelor's Degree in Environmental Health or Public Health from a recognized Institution;
- iii. Certificate of competence from the Association of Public Health Officers;
- iv. Certificate in Computer Application Skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

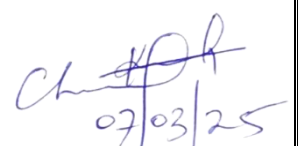
## **66. KCPSB/2025/103: PRINCIPAL ASSISTANT PUBLIC HEALTH OFFICER, JOB GROUP 'N' (15 POSTS)**

### **a) Duties and Responsibilities**

An officer at this level will be responsible for the following duties:

- i. monitoring and evaluating the management of solid/liquid and other hazardous wastes;
- ii. ensuring safety and quality of food and water for both domestic and industrial use;
- iii. ensuring abatement of sanitary nuisances;
- iv. carrying out surveillance on environmental health pollutants;
- v. promoting hygiene education including school health programmes;
- vi. implementing international health regulations and rules at ports, airports, frontiers and border posts;
- vii. Vetting and approving building plans;
- viii. inspecting and issuing occupancy certificates of new buildings;
- ix. inspecting of commercial and trading premises for maintenance of set standards;
- x. overseeing exhumation process and authorizing disposal of unclaimed bodies;
- xi. carrying out surveillance and advising on prevention and control of disease incidences, outbreaks and disasters.

  
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## **b) Requirements for Appointment**

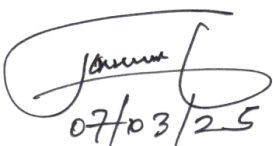
For appointment to this grade, an officer must have:

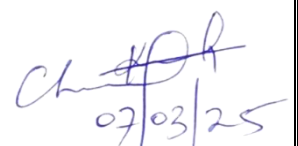
- i. Served in the grade of Chief Assistant Public Health Officer for a minimum period of three (3) years;
- ii. Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- iii. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution;
- iv. Certificate in Computer Application Skills from a recognized institution; and
- v. shown merit and ability as reflected in work performance and results.

## **67. KCPSB/2025/104: CHIEF ASSISTANT PUBLIC HEALTH OFFICER, JOB GROUP 'M' (4 POSTS)**

### **a) Duties and Responsibilities**

- i. Implementing promotive and preventive health programmes;
- ii. Ensuring safety and quality of food and water for both domestic and industrial use;
- iii. Abating of sanitary nuisances;
- iv. Promoting hygiene education including school health programmes;
- v. Implementing international health regulations and rules at ports, airports, frontiers and border posts;
- vi. Undertaking inspection for preventive maintenance of health facilities;
- vii. Vetting and approving building plans;
- viii. Inspecting and issuing occupancy certificates of new buildings;
- ix. Inspecting of commercial and trading premises for maintenance of set standards;
- x. Overseeing exhumation process and authorizing disposal of unclaimed bodies;
- xi. Educating the public on health and safety at work place;
- xii. Implementing community-based health care programmes.

  
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## **b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

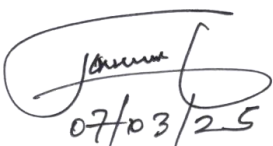
- i. Served in the grade of Senior Assistant Public Health Officer for a minimum period of three (3) years;
- ii. Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- iii. Certificate in Supervisory skills course lasting not less than two(2) weeks from a recognized institution;
- iv. Certificate in computer application skills from a recognized institution;
- v. Shown merit and ability as reflected in work performance and results.

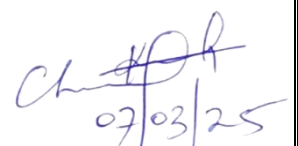
## **68. KCPSB/2025/105: SENIOR ASSISTANT PUBLIC HEALTH OFFICER, JOB GROUP 'L' (1 POST)**

### **a) Duties and Responsibilities**

An officer at this level will provide Environmental Health extension services in the area of deployment, where specific duties and responsibilities will include;

- i. Identifying Environmental Health issues at community level;
- ii. Maintaining up to date records of services rendered;
- iii. Implementing vector, vermin and rodent control measures;
- iv. Implementing integrated mosquito control strategies;
- v. Issuing of intimation and statutory notices;
- vi. Inspecting springs and wells to ensure that they are properly maintained and ensure safe sources of drinking water;
- vii. Undertaking inspection for preventive maintenance of health care facilities;
- viii. Overseeing construction of sanitary facilities in schools, trading centres and commercial premises;
- ix. Collecting water and food samples for bacteriological and chemical analysis;
- x. Carrying out immunizations;

  
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- xi. Initiating and implementing community-based health care programmes;
- xii. Implementing integrated mosquito control and other public health strategies;
- xiii. Following up on proper collection and disposal of solid waste.

**b) Requirements for Appointment**

For appointment to this grade, an Officer must have: -

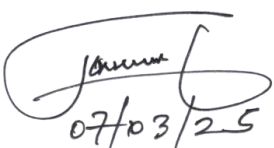
- i. Served in the grade of Assistant Public Health Officer I for a minimum period of three (3) years;
- ii. Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

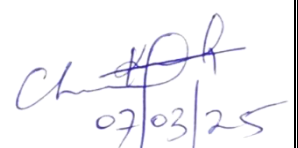
**69. KCPSB/2025/106: ASSISTANT PUBLIC HEALTH OFFICER I, JOB GROUP 'K' (4 POSTS)**

**a) Duties and Responsibilities**

An Officer at this level will provide Environmental Health extension services in the area of deployment, where specific duties and responsibilities will include:-

- i. Mobilizing, sensitizing and advising communities on matters related to environmental health;
- ii. Carrying out immunization;
- iii. Defaulter tracing and reporting of tuberculosis and other immunizable diseases;
- iv. Identifying environmental health issues at the community level;
- v. Implementing vector, vermin and rodent control measures;
- vi. implementing integrated mosquito control strategies;

  
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- vii. Siting of homesteads, pit latrines, grain stores, trading centers, emergency camps and giving advice on vermin and rodent control;
- viii. Implementing sanitation and hygiene standards in the community;
- ix. Undertaking inspection for preventive maintenance at the health facility
- x. Hospital sanitation and health care waste management;
- xi. Issuing of intimation and statutory notices;
- xii. Inspecting springs and wells to ensure than they are properly maintained and ensure safe sources of drinking water.

**b) Requirements for Appointment**

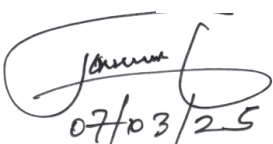
For appointment to this grade, an Officer must have: -

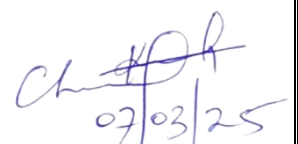
- i. Served in the grade of Assistant Public Health Officer II for a minimum period of three(3) years;
- ii. Diploma in either Environmental Health Science or Public Health Inspection from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution;
- iv. Shown merit and ability as reflected in work performance and results.

**70. KCPSB/2025/107: PUBLIC HEALTH ASSISTANT I, JOB GROUP 'J' (1 POST)**

**(a) Duties and responsibilities**

- i. Provide environmental health extension services in the area of deployment;
- ii. Mobilizing, sensitizing and advising communities on matters related to environmental health;
- iii. Referring health cases to relevant health facilities;
- iv. Carrying out immunization;
- v. Identifying environmental health issues at household level;
- vi. Organizing community health days to advise communities on common public health issues;

  
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- vii. Collecting and maintaining up to date records of services rendered;
- viii. Assessing health needs of the community;
- ix. Sensitizing communities on food and water safety measures.

**(b) Requirements for appointment**

For appointment to this grade, an officer must have: -

- i. Served in the grade of Public Health Assistant II for a minimum period of three(3) years;
- ii. Certificate in Environmental Health Science or Public Health Technology from a recognized institution;
- iii. Certificate in computer application skills from a recognized institution;
- iv. Shown merit and ability as reflected in work performance and results.

**71. KCPSB/2025/108: SENIOR ACCOUNTANT, JOB GROUP 'L' (3 POSTS)**

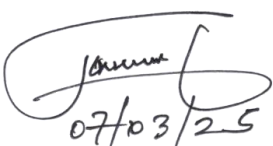
**a) Duties and Responsibilities**

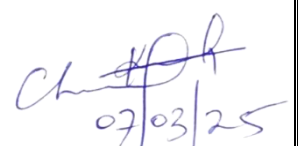
- i. Timely and accurate preparation of quality management reports;
- ii. Planning, directing, coordination, supervising areas of control;
- iii. Training and development of staff under him/her;
- iv. Setting targets for the section(s);
- v. Authorize payments and sign cheques subject to limits set;
- vi. Certify and verify returns, documents, vouchers;
- vii. Monitor collection of revenue including inspection;
- viii. Responsible for Government Assets, records and custody of accountable documents under his/her sections; and
- ix. Undertake any other assignments relating to accounting services.

**b) Requirements for Appointment**

- i. Served in the grade of Accountant I, or in a comparable and relevant position in the Public Service for a minimum period of three (3) years and passed Part III of the Certified Public Accountants (CPA) Examination or its recognized equivalent qualification.

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- ii. A Bachelor's Degree in Commerce (Accounting or Finance option), Business Administration (Accounting option) from a recognized institution or any other relevant qualification adjudged to be its equivalent from an approved institution and have passed part II of Certified Public Accountants (CPA) Examination or its approved equivalent;
- iii. Certificate in Computer Applications; and
- iv. Shown merit and ability as reflected in work performance and results.

**72. KCPSB/2025/109: COMMUNITY HEALTH ASSISTANT I, JOB GROUP 'J' (1 POST)**

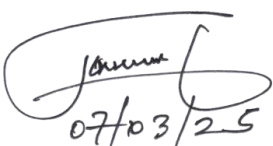
**a) Duties and Responsibilities**

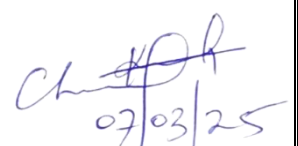
- i. Identifying common ailments and minor injuries at community level.
- ii. Identifying and referring health cases to the appropriate health facilities.
- iii. Coordinating community health activities.
- iv. Collating health data from households for analysis.
- v. Visiting homes to determine health situations and dialogue with households.
- vi. Sensitizing and disseminating health information to the community.
- vii. Identifying defaulters of health interventions and referring them to health facilities.
- viii. Convening meetings and action days in collaboration with Community Health Committees and other stakeholders.
- ix. Managing community health resource centres; and
- x. Requisitioning refills for the community health workers kits.

**b) Requirements for Appointment**

For appointment to this grade, an officer must have;

- i. Served in the grade of Community Health Assistant II for a minimum period of three (3) years;

  
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- ii. Certificate in any of the following disciplines; Community Health, Psychology, Counselling, Social Work or Community Development from a recognized institution;
- iii. Certificate in Computer Application Skills from a recognized institution; and
- iv. Shown merit and ability as reflected in work performance and results.

## **SUPPORT SERVICES**

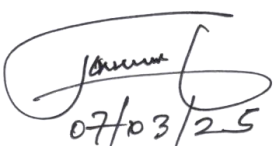
### **73. KCPSB/2025/110: PRINCIPAL DRIVER, JOB GROUP 'J' (1 POST)**

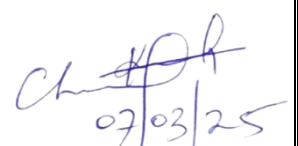
#### **a) Duties and responsibilities**

- i. Driving a motor vehicle as authorized;
- ii. Carrying out routine checks on the vehicle cooling, oil, electrical and brake system, tyre pressure, etc;
- iii. Detecting and reporting malfunctioning of vehicle systems;
- iv. Maintenance of work ticket for vehicle assigned;
- v. Ensuring security and safety for the vehicle on and off the road;
- vi. Safety of the passengers and/or goods therein; and
- vii. Maintaining cleanliness of the vehicle.

#### **b) Requirements for appointment**

- i. Kenya Certificate of Secondary Education mean grade 'D' Plain or equivalent qualifications from recognized institutions;
- ii. A valid driving license free from any current endorsement(s) for class (es) of vehicle (s) an officer is required to drive;
- iii. Passed Suitability Test for drivers Grade II;
- iv. Passed occupational test for drivers grade I;
- v. A valid certificate of Good Conduct from the Kenya Police;
- vi. Must have attended a defensive driving and drivers refresher driving course;
- vii. Must have attended a First Aid Certificate courses lasting not less than one (1) week at St. John Ambulance or any other recognized institution;
- viii. Must have served as Chief driver for minimum period of not less than three (3) years; and

  
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ix. Shown merit and ability as reflected in work performance and results.

#### **74. KCPSB/2025/111: CHIEF DRIVER, JOB GROUP 'H' (1 POST)**

##### **a) Duties and responsibilities**

- i. Driving a motor vehicle as authorized;
- ii. Carrying out routine checks on the vehicle cooling, oil, electrical and brake system, tyre pressure;
- iii. Detecting and reporting malfunctioning of vehicle systems;
- iv. Maintenance of work ticket for vehicle assigned;
- v. Ensuring security and safety for the vehicle on and off the road;
- vi. Safety of the passengers and/or goods therein; and
- vii. Maintaining cleanliness of the vehicle.

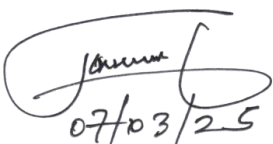
##### **b) Requirements for appointment**

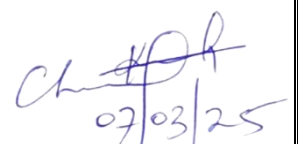
- i. Kenya Certificate of Secondary Education mean grade 'D' Plain or equivalent qualifications from recognized institutions;
- ii. A valid driving license free from any current endorsement(s) for class (es) of vehicle (s) an officer is required to drive;
- iii. Passed Suitability Test for drivers Grade II;
- iv. Passed occupational test for drivers grade I;
- v. A valid certificate of Good Conduct from the Kenya Police;
- vi. Must have attended a defensive driving and drivers refresher driving course;
- vii. Must have attended a First Aid Certificate courses lasting not less than one (1) week at St. John Ambulance or any other recognized institution;
- viii. Must have served as senior driver for minimum period of not less than three (3) years; and
- ix. Shown merit and ability as reflected in work performance and results.

#### **75. KCPSB/2025/112: SENIOR DRIVER, JOB GROUP 'G' (6 POSTS)**

##### **a) Duties and responsibilities**

- i. Driving a motor vehicle as authorized;
- ii. Carrying out routine checks on the vehicle cooling, oil, electrical and brake system, tyre pressure, etc;
- iii. Detecting and reporting malfunctioning of vehicle systems;

  
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- iv. Maintenance of work ticket for vehicle assigned;
- v. Ensuring security and safety for the vehicle on and off the road;
- vi. Safety of the passengers and/or goods therein;
- vii. Maintaining cleanliness of the vehicle.

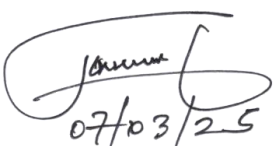
**b) Requirements for appointment**

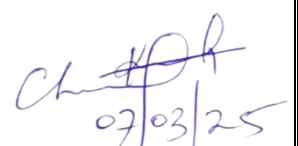
- i. Kenya Certificate of Secondary Education mean grade 'D' Plain or equivalent qualifications from recognized institutions;
- ii. A valid driving license free from any current endorsement(s) for class (es) of vehicle (s) an officer is required to drive;
- iii. Passed Suitability Test for drivers Grade II;
- iv. Passed occupational test for drivers grade I;
- v. A valid certificate of Good Conduct from the Kenya Police;
- vi. Must have attended a defensive driving and drivers refresher driving course;
- vii. Must have attended a First Aid Certificate courses lasting not less than one (1) week at St. John Ambulance or any other recognized institution;
- viii. Must have served as driver I for minimum period of not less than three (3) years; and
- ix. Shown merit and ability as reflected in work performance and results.

**76. KCPSB/2025/113: CLERICAL OFFICER I, JOB GROUP 'G' (2 POSTS)**

**a) Duties and Responsibilities**

- i. Verifying compiled statistical records for accuracy; processing of human resource statistics;
- ii. Maintenance of stores, records and equipment inventory;
- iii. Preparation of estimates of expenditure for general office services;
- iv. Assisting in planning office accommodation and layout;
- v. Preparation of estimates of expenditure on general office services;
- vi. Safe custody of invoices, receipts and other records;
- vii. Processing of documents for issue of licenses or certificates under relevant Acts;
- viii. Preparation and maintenance of records and ensuring proper maintenance of filing system.

  
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## **b) Requirements for Appointment**

For appointment to this grade, an officer must: -

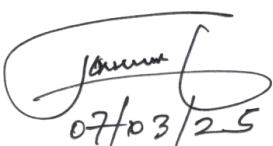
- i. Have served in the grade of Clerical Officer II for a minimum period of three (3) years;
- ii. Have passed the Proficiency Examination for Clerical Officers;
- iii. Possess a Certificate in any of the following disciplines: Human Resource Management, Business Administration, Kenya Accounts Technician Certificate (KATC), Kenya Administration and Management Examination (KAME) or any other approved equivalent qualification from a recognized institution;
- iv. Be in possession of an Information Communication Technology (ICT) certificate and be proficient in Word Processors, Spread Sheets, Presentation and Database; and
- v. Have shown merit and ability as reflected in work performance and results.

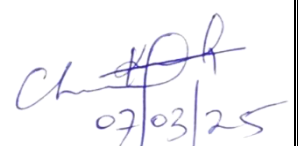
## **77. KCPSB/2025/114: SENIOR CLERICAL OFFICER, JOB GROUP 'H' (1 POST)**

### **a) Duties and Responsibilities**

An officer at this level will supervise and provide guidance to officers working under him/her. Specific duties and responsibilities will include: -

- i. Verifying compiled statistical records for accuracy; processing of human resource statistics;
- ii. Maintenance of stores, records and equipment inventory;
- iii. Preparation of estimates of expenditure for general office services;
- iv. Assisting in planning office accommodation and layout;
- v. Preparation of estimates of expenditure on general office services;
- vi. Safe custody of invoices, receipts and other records;
- vii. Processing of documents for issue of licenses or certificates under relevant Acts;
- viii. Preparation and maintenance of records and ensuring proper maintenance of filing system.

  
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## **b) Requirements for Appointment**

For appointment to this grade, an officer must: -

- i. Have served in the grade of Clerical Officer I for a minimum period of three (3) years;
- ii. Have passed the Proficiency Examination for Clerical Officers;
- iii. Possess a Certificate in any of the following disciplines: Human Resource Management, Business Administration, Kenya Accounts Technician Certificate (KATC), Kenya Administration and Management Examination (KAME) or any other approved equivalent qualification from a recognized institution;
- iv. Be in possession of an Information Communication Technology (ICT) certificate and be proficient in Word Processors, Spread Sheets, Presentation and Database; and
- v. Have shown merit and ability as reflected in work performance and results.

## **78. KCPSB/2025/115: CHIEF CLERICAL OFFICER, JOB GROUP 'J' (3 POSTS)**

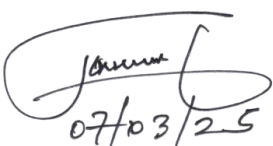
### **a) Duties and Responsibilities**

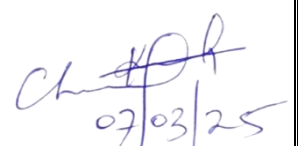
- i. Coordination of clerical work in a section; maintenance of general cleanliness and security of buildings and equipment;
- ii. Planning of office accommodation and layout;
- iii. Processing of documents for issue of licenses or certificate under relevant Acts.
- iv. In addition, the officer will induct new Clerical Officers, and supervise and guide staff working under him/her.

### **b) Requirements for Appointment**

For appointment to this grade, an officer must:

- i. Have served in the grade of Senior Clerical Officer for at least three (3) years;
- ii. Have passed the Proficiency Examination for Clerical Officers;

  
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- iii. Possess a Certificate in any of the following disciplines: Human Resource Management, Business Administration, Kenya Accounts Technician Certificate (KATC), Kenya Administration and Management Examination (KAME) or any other approved equivalent qualification from a recognized institution;
- iv. Be in possession of an ICT certificate and be proficient in Word Processors, Spread Sheets, Presentation and Database; and
- v. Have shown merit and ability as reflected in work performance and results.

**79. KCPSB/2025/116: SENIOR SUPPORT STAFF, JOB GROUP 'D' (2 POSTS)**

**a) Duties and responsibilities**

Duties and responsibilities at this level will entail; -

- i. Undertaking cleaning duties in the area of deployment;
- ii. Performing messengerial duties;
- iii. Preparing tea and washing utensils;
- iv. Undertaking any other related duties.

**b) Requirements for appointment**

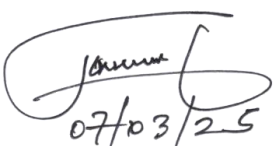
- i. Kenya certificate of secondary education certificate;
- ii. Must have served as Support Staff for a minimum period of three (3) years;
- iii. Have shown merit and ability as reflected in work performance and results.

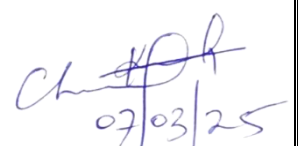
**80. KCPSB/2025/117: SUPPORT STAFF SUPERVISOR, JOB GROUP 'E' (7 POSTS)**

**a) Duties and responsibilities**

Duties and responsibilities at this level will entail; -

- i. Supervising Support staff and cleaners;
- ii. Delivering mails and correspondences;
- iii. Carrying out various office duties;
- iv. Performing messengerial duties;
- v. Preparing tea;

  
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vi. Any other duty assigned from time to time.

**b) Requirements for appointment**

- i. Kenya certificate of secondary education certificate;
- ii. Must have served as Senior Support Staff for a minimum period of three (3) years;
- iii. Have shown merit and ability as reflected in work performance and results.

**81. KCPSB/2025/118: CLEANING SUPERVISOR II A/SUPPORT STAFF  
JOB GROUP 'F' (4 POSTS)**

**a) Duties and responsibilities**

Duties and responsibilities at this level will entail; -

- i. Undertaking cleaning duties in the area of deployment;
- ii. Performing messengerial duties;
- iii. Preparing tea and washing utensils;
- iv. Undertaking any other related duties.

**b) Requirements for appointment**

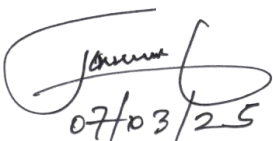
- i. Kenya certificate of secondary education certificate;
- ii. Must have served as Support Staff Supervisor II for a minimum period of three (3) years;
- iii. Must have undertaken short courses cumulatively lasting not less than one (1) month at the Kenya school of government or any other recognized training institution;
- iv. Have shown merit and ability as reflected in work performance and results.

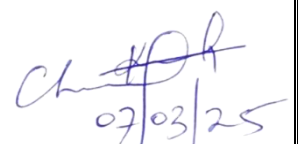
**82. KCPSB/2025/119: CLEANING SUPERVISOR I, JOB GROUP 'G' (3  
POSTS)**

**a) Duties and responsibilities**

Duties and responsibilities at this level will entail; -

- i. Undertaking cleaning duties in the area of deployment;
- ii. Performing messengerial duties;
- iii. Preparing tea and washing utensils;
- iv. Undertaking any other related duties.

  
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## **b) Requirements for appointment**

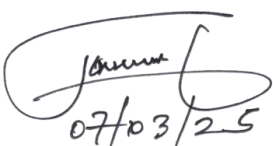
- i. Kenya certificate of secondary education certificate;
- ii. Must have served as cleaning supervisor II for a minimum period of three(3) years;
- iii. Must have undertaken short courses cumulatively lasting not less than one(1) month at the Kenya school of government or any other recognized training institution;
- iv. Have shown merit and ability as reflected in work performance and results.

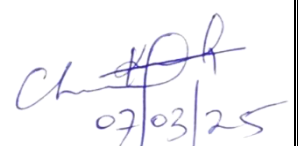
### **How to apply:**

- Applications should be made **online** through <https://internaladvert.psbkericho.co.ke/vacancies>.
- Details of the qualifications and requirements can be obtained from: <https://internaladvert.psbkericho.co.ke/download>.
- Only County Government of Kericho employees are eligible to apply and are required to register first through: <https://internaladvert.psbkericho.co.ke/register>.
- Applicants **MUST** attach letter of last promotion
- Applicants **MUST** attach **original** scanned: National Identity cards/passport, promotion letters, curriculum vitae, testimonials, academic and professional certificates other testimonials **on or before 20<sup>th</sup> March 2025**.

### **Important:**

- Details of the qualifications and requirements can be obtained from the County website
- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered.
- Only shortlisted applicants will be contacted

  
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