



COUNTY GOVERNMENT OF KERICHO
COUNTY PUBLIC SERVICE BOARD

INTERNAL ADVERTISEMENT OF VACANCIES FOR PROMOTION

Kericho County Public Service Board wishes to make an internal advertisement for the following positions in the Department of Agriculture, Livestock and Co-operative Management, pursuant to Article 176 of the Constitution of Kenya and County Government's Act No.17 of 2012.

1. KCPSB/2025/123: DIRECTOR OF AGRICULTURE JOB GROUP 'R' (1POST)

(a) Duties and Responsibilities

- i. Implementation of Strategic Plan of the Division;
- ii. Handling Technical, Administrative, Human Resource, Budgetary and Assets Management issues;
- iii. Team building and setting performance targets and standards in consultation with Director;
- iv. Addressing stakeholders concerns and instituting operational accountability; and
- v. Incorporating new initiatives into the division schemes of work.
- vi. Cost effective research to advance national and sectorial priorities;
- vii. Modernize and make extension services responsive to customer needs;
- viii. Update and rationalize technical training;
- ix. Maximize sustainable gains from crop development activities;

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- x. Devise and apply strategies to maximize values of land and optimize its use for alternative purposes;
- xi. Promote value addition to agricultural produce;
- xii. Enhance gainful corporation between the sector and Local/International stakeholders and act as a liaison between the Ministry and Central Agricultural Board (CAB).

(b) Requirements for Appointment

- i. A Bachelors degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education Project Management or any other relevant and equivalent qualifications from a recognized institution;
- ii. A Master's Degree in any of the following field; Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agri-Business, Agricultural Extension, Agriculture Education, or any other relevant and equivalent qualification from a recognized institution;
- iii. Must have a Certificate in Strategic Leadership Development Programme from a recognized institution;
- iv. Served in the grade of Senior Assistant Director of Agriculture, or in a comparable relevant position in the public service for at least three (3) years; and
- v. Demonstrated a high Degree of professional and technical competence as reflected in work performance and results.

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2. KCPSB/2025/124: DEPUTY DIRECTOR OF AGRICULTURE, JOB GROUP 'Q' (1 POST)

a) Duties and responsibilities

- i. Implementation of the Strategic Plan and objectives of the Directorate, handling technical, administrative, budgetary and assets management issues;
- ii. Team building and setting performance targets and standards in consultation with the County Director of Agriculture;
- iii. Addressing stakeholders concerns.
- iv. In addition, the Officer may be deployed as the subject matter specialist in charge of Horticulture, Industrial crops, Agribusiness and Value addition, Crops Development services and Principal of Agricultural Training Centre.

b) Requirement for appointment

For appointment to this grade, an officer must have:

- i. A Bachelors degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education Project Management or any other relevant and equivalent qualifications from a recognized institution;
- ii. A Master's degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Agribusiness or Agriculture Extension and Education Project Management or any other relevant and equivalent qualifications from a recognized institution;
- iii. Served in the grade of Assistant Director of Agriculture in the Public Service for at least three [3] years;
- iv. Must have a Certificate in Strategic Leadership Development Programme from a recognized institution; and

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- v. Demonstrated a high degree of professional and technical competence as reflected in Work performance and results.

3. KCPSB/2025/125: ASSISTANT DIRECTOR OF AGRICULTURE, JOB GROUP 'P' (1 POST)

a) Duties and responsibilities

- i. The officer will be deployed as the Sub-county Agricultural Officer [SCAO] to coordinate all agricultural services in the Sub-county.
- ii. Implementation of the Strategic Plan and objectives of the Directorate at the Sub-County, handling technical, administrative, human resource, budgetary and assets management issues;
- iii. Team building and setting performance targets and standards in consultation with the County Director of Agriculture and addressing stakeholders concerns. Other duties will involve
- iv. Compilation of field reports, organizing and facilitating training programmes in liaison with relevant institutions and agencies to provide and maintain data for effective decision making.

b) Requirement for appointment

For appointment to this grade, an officer must have:-

- i. Served in the Grade of Principal Agricultural Officer, or in a comparable and relevant position in the Public Service for at least three (3)years;
- ii. A masters Degree in any of the following fields: Food Science, Home Economics, Agriculture, Horticulture, Agriculture Economics, Natural Resource Management, Agribusiness, Agriculture Extension, Agriculture Education, or any other relevant and equivalent qualification from a recognized Institution will be an added advantage;
- iii. Must have a Certificate in Strategic leadership development programme from a recognized institution.
- iv. Demonstrated a high degree of Professional and Technical competence as reflected in work performance and results.

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**4. KCPSB/2025/126: CHIEF ASSISTANT AGRICULTURAL OFFICER,
JOB GROUP “M” (1 POST)**

a) Duties and Responsibilities

- i. Being a subject Matter Specialist (SMS) in a sub county. The officer may also be deployed to head a ward.
- ii. Coordination of any of the following Programs: Gender and Home Management; Land Development and Environment Management; Crops Development;
- iii. Project monitoring and evaluation;
- iv. Extension, research liaison and training;
- v. Promotion and Development of Agribusiness activities; and
- vi. Coordinate and supervise all agricultural activities in the ward.

b) Requirements for Appointment

- i A Diploma in any of the following fields: Agriculture, Food Technology, Agriculture & Home Economics, Agriculture Extension and Education, Horticulture, Farm Management or any other relevant and equivalent qualification from recognized institution;
- ii Served in the grade of Senior Assistant Agricultural Officer job group ‘L’ or in a comparable and relevant position in the Public Service for at least three (3) years;
- iii Demonstrated a high degree of technical competence and administrative capability as reflected in work performance and results.

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5. KCPSB/2025/127: SENIOR ASSISTANT AGRICULTURAL OFFICER, JOB GROUP "L" (1 POST)

a) Duties and Responsibilities

- i. The officer will be responsible for the overall administration and management of agricultural activities in the ward and Farm manager in an Agricultural Training Center [ATC].
- ii. Overseeing the implementation of project work plans, preparation and execution of training programmes.
- iii. As a farm manager, the officer will be required to prepare and execute farm plans to ensure efficient running of the farm.

b) Requirements for Appointment

For appointment to this grade, an officer must have:-

- i. A Diploma in any of the following fields: Agriculture, Food Technology, Agriculture and Home Economics, Agricultural Education , Horticulture or any other relevant and equivalent qualification from a recognized institution; and
- ii. Served in the grade of Assistant Agricultural Officer I in the Public Service for at least three [3] years;
- iii. Shown merit and ability as reflected in work performance and results.

6. KCPSB/2025/128: ASSISTANT AGRICULTURAL OFFICER, JOB GROUP "K" (1 POST)

a) Duties and Responsibilities

- i. Preparation and implementation of farm business plans through analysis of various enterprises
- ii. Monitor and advise on adoption of agricultural technologies.

b) Requirements for Appointment

- i. A Diploma in any of the following fields: Agriculture, Food Technology, Agriculture and Home Economics, Agricultural Education ,

Horticulture or any other relevant and equivalent qualification from a recognized institution;

- ii. Served in the grade of Assistant Agricultural Officer II in the Public Service for at least three [3] years;
- iii. Attended a departmental training course in participatory approaches or supervision; and
- iv. Shown merit and ability as reflected in work performance and results.

LIVESTOCK AND COOPERATIVE MANAGEMENT

7. KCPSB/2025/129: ASSISTANT DIRECTOR OF VETERINARY SERVICES, JOB GROUP P' (3 POSTS)

a) Duties and Responsibilities

- i. Participating in carrying out economic impact assessment on animal diseases;
- ii. Undertaking forensic investigations and compiling appropriate reports; and offering veterinary services at ports of entry;
- iii. Undertaking disease control activities such as disease search, mapping, vaccination and enforcement of livestock movement regulations;
- iv. Training stakeholders on vector control programmes, animal health, breeding, welfare and good veterinary practices;
- v. Treating sick animals;
- vi. Analyzing data and preparing reports on animal health, products and markets;
- vii. Undertaking postmortem examination and other diagnostic tests;
- viii. Interpreting laboratory results and appropriate recommendations;
- ix. Inspecting, grading and licensing plants;
- x. Processing animal products and transport carriers/containers;

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- xi. Examining and issuing animal health certificates;
- xii. Participating in field efficacy trials for drugs, vaccines and acaricides;
- xiii. Disseminating data/information on animal health, products and markets; and
- xiv. Collaborating with stakeholders in providing veterinary services.

b) Requirements for Appointment

For appointment to this grade, an officer must: -

- i. Have served in the grade of Chief Veterinary Officer for a minimum period of three (3) years;
- ii. Be in possession of Bachelor of Veterinary Medicine (BVM) Degree from a recognized institution;
- iii. A Master's degree in Veterinary Medicine or related field from a recognized institution;
- iv. Be registered by the Kenya Veterinary board;
- v. Must have a Certificate in Strategic Leadership Development Programme from a recognized institution;
- vi. Have a Certificate in computer applications from a recognized institution; and
- vii. Have shown ability and demonstrated merit as reflected in work performance and results.

8. KCPSB/2025/130: CHIEF ANIMAL HEALTH ASSISTANT, JOB GROUP 'K' (1 POST)

a) Duties and Responsibilities

- i. Maintaining dairy units;
- ii. Rearing experimental animals;
- iii. Participating in animal health data field demonstrations and agricultural shows;
- iv. Collecting and collating animal data;
- v. Supervising Animal Health Assistants;

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- vi. Demonstrating and training on milking techniques and external parasite control techniques such as dipping, spraying and dusting;
- vii. Carrying out vaccination, closed castration, dehorning, deworming, docking, debeaking and hoof trimming;
- viii. Carrying out simple treatment of animals;
- ix. Participating in disease search and reporting;
- x. Undertaking artificial insemination, meat inspection and grading;
- xi. Enforcing slaughter house hygiene and meat transport regulations;
- xii. Training farmers on livestock and records keeping;
- xiii. Keeping records on animal breeding, animal health status, milk, production, dipping data, slaughter house daily kill, meat condemnation and movement permits.

b) Requirements for appointment

For appointment to this grade, an officer must: -

- i. Certificate lasting not less than Two (2) years in any of the following disciplines; Animal Health, Environmental Health ,Animal Health and Production from a recognized Institution;
- ii. Served in the grade of senior animal health Assistant for a minimum period of three (3) years;
- iii. Be registered by the Kenya Veterinary Board;
- iv. Certificate in Computer application from a recognized institution; and
- v. Demonstrate merit and shown ability in work performance and results.

9. KCPSB/2025/131: ASSISTANT ANIMAL HEALTH OFFICER II, JOB GROUP 'J' (1 POST)

a) Duties and responsibilities

- i. Participating in sample collection and dispatch;
- ii. Inspecting livestock stock routes;
- iii. Undertaking equipment sterilization;

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- iv. Rearing experimental animals;
- v. Issuing of livestock movement permits;
- vi. Undertaking artificial insemination and meat inspection;
- vii. Enforcing slaughter house hygiene and meat transport regulations;
- viii. Participation in construction and maintenance of farm structures;
- ix. Demonstrating and training on milking techniques and external parasite control techniques such as dipping, spraying and dusting;
- x. Carrying out vaccination, closed castration, dehorning, ear tagging, branding, deworming, disbudding, docking, debeaking and hoof trimming;
- xi. Carrying out simple treatment of animals;
- xii. Participating in disease search, collecting data and writing technical reports;
- xiii. Keeping records and on animal breeding, animal health, milk production, dipping data; maintaining dairy units; and
- xiv. Participating in animal health field demonstrations and agricultural shows.

b) Requirements for appointment

- i. Have Diploma in any of the following disciplines:- Animal Health, Animal Health and Production, Environmental Health, Clinical Pathology and Laboratory Diagnosis, Poultry Science, Veterinary Public Health and Meat Technology or Animal Husbandry from a recognized Institution;
- ii. Have served in the grade of Assistant Animal Health Officer III for a minimum period of three(3) years;
- iii. Be registered by the Kenya Veterinary Board;
- iv. Have certificate in computer applications from a recognized Institution; and
- v. Have shown ability and demonstrated merit in work performance and results.

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How to apply:

- Applications should be made **online** through:
<https://internaladvert.psbkericho.co.ke/vacancies>.
- Details of the qualifications and requirements can be obtained from:
<https://internaladvert.psbkericho.co.ke/download>.
- Only County Government of Kericho employees are eligible to apply and are required to register first through:
<https://internaladvert.psbkericho.co.ke/register>.
- Applicants **MUST** attach letter of Appointment/last promotion
- Applicants **MUST** attach **original** scanned: National Identity cards/passport, Appointment/promotion letters, curriculum vitae, testimonials, academic and professional certificates other testimonials **on or before Thursday 8th May 2025**.

Important:

- Any application/s sent through **post or hand delivered** will **NOT** be accepted/ considered. Only shortlisted applicants will be contacted.

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